



**FRIENDS' SCHOOL  
LISBURN**

**ANNUAL REPORT**  
*Of the Board of Governors*

2016 – 2017

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## **Chairman's Foreword**

I am very pleased to introduce this Annual Report in my first term as Chair of the Board of Governors of Friends' School Lisburn and I am very grateful to my predecessor, Daniel H Sinton, for leading the Board through the last year.

As you will see from this Report, Friends' School is a great school, comprising an outstanding pupil population and an excellent staff team led by the Principal Mr Stephen Moore. The academic, sporting and other achievements of our pupils outlined in this report speak for themselves and I hope you will enjoy reading about them.

However, we believe that Friends' School is more than just a high-performing School. With a history of almost 250 years of creating a caring and nurturing environment in which children are encouraged to develop all aspects of their ability and personality, as a Board of Governors we are keen to ensure that the Quaker ethos of the School is maintained and strengthened in the coming years.

There are many challenges that lie ahead in steering the School through the current very difficult financial environment of flat line budgets but we are determined to meet these challenges and find a way through them. In order to do so we need the support and support understanding of all those involved including staff, parents and old scholars. We are especially grateful to parents for the voluntary contribution that they make which after enhancement by Gift Aid creates a fund that gives opportunities to enrich the experience of pupils at the School.

We look forward with confidence therefore to the next year of new learning opportunities for our pupils in a safe and supportive environment.

Philip McDonagh  
Chair  
Board of Governors

## Staff List 2016 - 2017

### PRINCIPAL

Stephen Moore, MA (Oxon); PGCE (QUB); PQH (NI) Modern Languages

### VICE PRINCIPALS

Aidín Collins, BA Hons, PGCE, MEd (QUB); DSELE (University of Salamanca); PQH (NI) Modern Languages

Phillip Elliott, MA (Oxon), FRCO, PGCE, PQH (NI) Music

### SENIOR TEACHERS

Catherine Aughey, BEd Hons (QUB) Head of Preparatory Department

Craig Cunningham, BA Hons (QUB); PGCE (Edge Hill) History

William Lonsdale, BSc, MSc (QUB); Cert Ed, Dip Math Stud, Dip Man Stud (UU) Information Technology

Robert McKinley, MA Hons, MLitt (St. Andrews); PGCE (Homerton College Cambridge); PQH (NI) Geography

#Stephen Thompson BSc Hons, MSc (QUB); MBA (UU); PGCE (UUC); PQH (NI) Business Studies

### HEADS OF DEPARTMENT

Kathryn Archbold, BA Hons (Durham); PGCE, MEd (QUB) French and Spanish

Vivien Black, BEd Hons, MA (QUB) English

Iris Bradfield, BA Hons (NUU) History and Politics

Norman Gamble, BSc Hons, PGCE (QUB); PQH (NI) Physics

Niamh Blakeman, BMus Ed (TCD); MA (QUB) Music

Suzanne Leaker, BEd Hons (QUB) Religious Education

Errol Martin, BA Hons (University of Strathclyde); MSc (University of Ulster); PGCE (QUB) ICT

Judith McCarthy, BSc Hons, PGCE (UU) Home Economics

David McElhinney, BSc Hons, PGCE (UU) Geography

Paula McPoland, BA Hons, ATD (UU) Art & Design

Ivor Monaghan, BSc Hons (Brunel University College) Physical Education

Robin McKay, BSc Hons, MSc, PGCE (QUB) Chemistry

\*\*Orla McShane, BA Hons, MSc (UU); PGCE (Staffs) Business Studies & Economics

Diann Semple, BA Hons (Cantab); PGCE (Oxon); MEd (OU) Mathematics

Janice Reid, BSc Hons (UUJ); PGCE, MEd (QUB) Biology

Eva Spiers, BA Hons (QUB); PGCE (UEA.) Careers

Jane Genoe, BA Hons (UU); PGCE (University of Manchester) Business Studies & Economics

J Christopher Wilson, BEng Hons (QUB); PGCE (UU) Technology

### GRAMMAR SCHOOL AND PREPARATORY DEPARTMENT TEACHERS

Emma Anderson, BA Hons, PGCE (QUB) English

James Artt, BA Hons (QUB); PGCE (Manchester Metropolitan University) History and Politics

Susanne Barron, MA Hons (St. Andrews); PGCE (QUB) French & German

\*Sandra Bernard, BA Hons, PGCE (QUB) English

Ashea Bell, BEd Hons, MSc (QUB) Business Studies

\*Serena Bleakley, LNEA, BEd Hons (Stranmillis University College); MA (QUB) Preparatory Subjects

#Stuart Bradshaw, BSc Hons (QUB); PGCE (Newcastle University) Biology

Peter Briggs, BMus (QUB); PGCE (UU); DipLCM Music

Lorraine Burch, BEd (Stranmillis); DASE (QUB) Home Economics

\*Sharon Carson, BA Hons, PGCE (UU) Art and Design

Aaron Chestnutt, BEd Hons (QUB) Religious Education

Gillian Clegg, BA Hons, PGCE (QUB) French & Spanish

Ruth Connolly, BEd Hons (QUB) Preparatory Subjects

Hannah Davis, BEng Hons, PGCE (QUB) Physics

\*Lisa Donnan, BA Hons, PGCE (UU) Home Economics

Craig Cunningham, BA Hons (QUB); PGCE (Edge Hill) History

\*Jean-Louis Devin, Licence, LEA, PGCE (University of Strathclyde) Spanish

Andrew Forrest, BA Hons (QUB); PGCE (UU) English

Lynn Gamble, BA Hons, PGCE (QUB) Mathematics

Lynn Gawn, BSc Hons (St Andrews); PGCE (QUB) Biology

Patricia Gildea, MA Hons (St Andrews); PGCE (QUB) French and German

Wingfield Glassey, PhD (Cornell) Chemistry

\*Claire Hart, BSc Hons (QUB); PGCE (University of Northumbria); Cert. Ed Biology

Zoe Hughes, BSc Hons, PGCE (QUB) Mathematics

Gregory Jackson, BA Hons, PGCE (QUB) French

Robert Jamison, BSc Hons, PGCE (QUB) Biology

\*Alyson Johns, BEd Hons (QUB) Preparatory Principal Release Teacher

Alison Johnston, BEd Hons (QUB) Preparatory Subjects

Claire Kingston, BEng Hons (QUB); PGCE (University of Oxford) Physics

Claire Kirkpatrick, MA Hons, PGCE (QUB) Mathematics

Ciara Lowe, BA Hons, PGCE (QUB); MA (UUC) English

\*Leigh Lunn, BEd Hons, MEd (QUB) Preparatory Subjects

Sarah Macartney, BA Hons, PGCE, MA (QUB) English

Clare Monteith, BEd Hons (QUB) Preparatory Subjects

Jacqueline Montgomery-Kocaturk, BSc Ed (UUC) Preparatory Subjects



Fiona Travers  
Gemma Brown  
Lisa Cunningham  
#Rachel Greer  
Erin Mulholland  
\*Sharon Stirling  
\*Janette Porter  
John Noble, BICSC  
\*Tatjana Aidukeviciene  
\*Alena Benson  
\*Staci Cairns  
\*Pauline Donaghy  
\*Rachel Hamilton  
\*Linda Heasley  
\*Sarah Hill  
\*Claire King  
\*Darren Law  
\*Gregory Young  
Paul O'Hare  
Alan McMaster  
Martin Brolly  
Philip McCutcheon

Classroom Assistant  
General Assistant  
General Assistant  
General Assistant  
General Assistant  
Lunchtime Assistant  
Senior Cleaner  
Housekeeping Manager  
Housekeeping  
Housekeeping  
Housekeeping  
Housekeeping  
Housekeeping  
Housekeeping  
Housekeeping  
Housekeeping  
Housekeeping  
Housekeeping  
Housekeeping  
Maintenance Manager  
Buildings Maintenance  
Grounds Maintenance  
Grounds Maintenance

\*Denotes Part Time \*\* Denotes Temporary Post # Left during 2016 - 2017

## Curriculum

*Friends' School aims to give its pupils a broad, balanced and relevant education. We seek to offer equal opportunities to all pupils and to delay specialisation as long as possible. It is the School's aim that the timetable should be structured to meet the needs of its pupils. To that end, as much freedom of choice as possible is offered to pupils at GCSE, AS and A Levels. We seek to ensure that pupils' learning is purposeful, enjoyable and rewarding.*

In **Years 8 and 9** all classes are un-streamed. Pupils are divided alphabetically into five Collect groups and are taught in this arrangement for non-practical subjects. The practical subjects: Art and Design, Home Economics, Information Technology, Music, Science and Technology are taught in six or seven alphabetically arranged groups. In **Years 9 and 10** the three Science subjects: Biology, Chemistry and Physics are taught separately, each for two periods a week. All pupils study French in Year 8 and take up a second language in Year 9, choosing between German and Spanish. In **Year 10** pupils are streamed into five divisions for Mathematics and are also banded in groups for French and German and French and Spanish. All other subjects in Year 10 are taught in un-streamed Collect or practical groups. Pupils in **Year 8** follow a course in Learning for Life and Work comprising elements of Personal, Social, Health and Citizenship education. In **Year 9** pupils continue with one period a week of Employability, Drugs Education and Study Skills, taught by trained staff. In **Year 10** pupils follow a course in Careers for one period a week with focus on career options, subject choice, decision making and action planning. Modules in Drug and Alcohol Awareness; Personal Responsibility; Relationships and Enterprise are also delivered in a further period of Learning for Life and Work. The School week is divided into 45 periods, each 35 minutes long. The Key Stage 3 Curriculum is set out below.

Key Stage 3 Subject	Number of Periods		
	Year 8	Year 9	Year 10
Art and Design	2	2	2
Citizenship	-	-	1
Drama	1	-	-
English	5	5	5
French	5	4	4
Games	2	2	2
Geography	3	3	3
German/Spanish	-	4	4
History	3	3	3
Home Economics	2	2	2
Information Technology	2	1*	-
Learning for Life and Work	2	1	1
Mathematics	6	5	5
Music	2	2	2
Physical Education	2	1	1
Religious Education	2	2	2
Science:	4		
Biology		2	2
Chemistry		2	2
Physics		2	2
Technology	2	2	2
Total	45	45	45

\* ICT skills were developed through the languages programme in Year 9.

## Key Stage 4 Curriculum 2016 – 2017

Pupils in Key Stage 4 (Years 11 and 12) follow a common core curriculum and then choose from a range of subject options. Pupils take 9 or 10 subjects at GCSE. All pupils take GCSE in English, English Literature and Mathematics. All study at least one Modern Language: French, German or Spanish and many pupils choose to take two languages at this level. Pupils take either Double Award Science to GCSE or at least one of the three Sciences: Biology, Chemistry and Physics. Pupils are recommended to choose one subject from The Environment and Society Area of Study: Business Studies, Economics, Geography, History or Home Economics. All pupils in Year 11 and 12 follow a course in Religious Studies and may choose to sit GCSE in Religious Studies. Non GCSE subjects taken by all pupils are Physical Education, Games, and Personal and Social Education – a course including Careers and Study Skills. Pupils are also offered additional GCSE subjects in Engineering and Photography.

Awarding Body	Subject
CCEA	Further Mathematics
CCEA	Art and Design
CCEA	Biology
CCEA	Business Studies
CCEA	Chemistry
CCEA	Digital Technology
CCEA	Economics
CCEA	Engineering *
CCEA	English Literature
CCEA	French
CCEA	Geography
CCEA	German
CCEA	Food and Nutrition
CCEA	History
CCEA	Journalism
CCEA	Mathematics
CCEA	Mathematics (Further)
CCEA	Moving Image Arts
CCEA	Music
OCR	Photography*
CCEA	Physical Education
CCEA	Physics
CCEA	Religious Studies
CCEA	Science: Double Award
CCEA	Spanish
CCEA	Technology and Design

\* These courses were offered to pupils in collaboration with schools in the Lisburn Area Learning Community, 3.45 pm – 5.45 pm, one afternoon per week over Years 11 and 12 and were in addition to the 9 or 10 subjects taken in School.

## Sixth Form Curriculum 2016 – 2017

All pupils in Year 13 study 3 or 4 subjects to AS Level and most continue with 3 subjects in Year 14 to the full A Level qualification. A number of pupils continue with 4 subjects to A2 Level. In the Sixth Form, modules are offered in: Careers and Study Skills and General Studies courses are offered in Community Service, Current Affairs, Philosophy, Primary School Teaching, Sentinus Engineering Scheme, Sign Language, Survival Cookery, Teaching Sport, Horticulture, Mandarin, Young Enterprise.

### AS and A2 Level Subjects

Awarding Body	Subject Title
CCEA	Art and Design
CCEA	Biology
CCEA	Business Studies
CCEA	Chemistry
CCEA	Digital Technology
CCEA	Economics
AQA	Electronics **
CCEA	English Literature
CCEA	French
CCEA	Geography
CCEA	German
CCEA	Government and Politics
CCEA	Health and Social Care**
CCEA	History
CCEA	Mathematics
CCEA	Mathematics (Further)
CCEA	Moving Image Arts *
CCEA	Music
CCEA	Nutrition and Food Science
EDEXCEL	Physical Education
CCEA	Physics
CCEA	Religious Studies
CCEA	Software Systems Development
CCEA	Spanish
CCEA	Technology and Design
OCR	Travel and Tourism*

\*These courses were taken in collaboration with The Wallace High School

\*\*This course was delivered in collaboration with FE



## Careers Education and Guidance

The aim of Careers Education at Friends' School is to help pupils to:

- know themselves better
- be aware of education, training and career opportunities
- make the transition from school to adult life

### Department Practice 2016 - 2017

#### Years 8 & 9

Through a module in Employability and a programme of organised events pupils have the opportunity to:

- examine personal qualities and skills
- consider local and global employment opportunities
- consider the changing world of work
- consider aspects of enterprise and entrepreneurship

#### Year 10

Pupils receive one period a week of Careers Education and Employability throughout Year 10 and have the opportunity to:

- examine personal qualities and skills
- examine ways of classifying careers and the use of careers resources in school
- consider GCSE choices
- examine the local employment opportunities and the changing world of work
- examine job application skills and interview techniques
- develop skills in presentation and team-working

The Careers Department is involved in consultation with pupils and parents about subject choice for GCSE.

#### Key Stage 4

Pupils receive one period a week of Careers Education throughout Year 12 and are also involved in a programme of organised events.

Pupils have the opportunity to:

- examine ways of classifying careers and the use of careers resources in School
- discuss routes post 16
- consider AS and A Level Subject Choice
- undertake further work on Personal Career Planning
- attend the B.E.P. Annual Careers Convention
- attend an Advice Day following the publication of GCSE results

#### Sixth Form

Pupils receive Careers Education through the Personal and Social Education Programme.

#### Year 13

Pupils receive one period a week of Careers Education from October of Year 13. Pupils have the opportunity to:

- discuss and explore choices regarding employment, Further and Higher Education
- plan and undertake one week's work experience
- undertake preliminary work on UCAS
- attend talks aimed at exploring options for Higher and Further Education
- undertake work related to Progress File
- attend and Advice Day following publication of AS results

#### Year 14

Pupils have the opportunity to:

- receive advice on applications to Further and Higher Education on an individual basis
- examine application skills and interview techniques
- experience a Mock Interview conducted by outside specialists
- visit Queen's University or University of Ulster
- attend the B.E.P. Annual Careers Convention
- receive advice following the publication of A Level results

## The School Day

School starts at 8.45 am. Registration takes place in Collects at 8.50 am. Pupils attend Main Assembly, Junior Assembly or Year Assembly at 9.00 am four mornings a week. An extended Collect is held each Friday. There is a Break Mid-morning and a Lunch Break of 45 minutes. School ends at 3.30 pm.

<b>8.45 am</b>	Pupils go to Collect
<b>8.50 am</b>	Collects begin
<b>9.00 am</b>	Assembly
<b>9.15 am</b>	Period 1
<b>9.50 am</b>	Period 2
<b>10.25 am</b>	<b>BREAK</b>
<b>10.40 am</b>	Period 3
<b>11.15 am</b>	Period 4
<b>11.50 am</b>	Period 5
<b>12.25 pm - 1.00 pm</b>	Period 6 <b>Lunch (Years 8-10)</b>
<b>1.10 pm - 1.45 pm</b>	Period 7 <b>Lunch (Years 11-14)</b>
<b>1.45 pm</b>	Period 8
<b>2.20 pm</b>	Period 9
<b>2.55 pm</b>	Period 10
<b>3.30 pm</b>	School ends

## School Terms and Holidays

### 2016 - 2017

#### AUTUMN TERM

Thursday 25 August 2016\* - Tuesday 20 December 2016

**\*Thursday 25 August – Year 13 only (GCSE Advice Day)**

**\*Friday 26 August – Year 14 only (Half Day)**

**\*Tuesday 30 August – Year 8 only (Half Day)**

**\*Wednesday 31 August – Whole School (Full Day)**

#### Autumn Half Term

Monday 31 October 2016 – Friday 4 November 2016

#### Exceptional Closure Day

Friday 21 October 2016

#### SPRING TERM

Wednesday 4 January 2016 – Friday 7 April 2017

#### Spring Half Term

Monday 13 February 2017 – Friday 17 February 2017

#### Exceptional Closure Days

Thursday 16 March 2017 – Friday 17 March 2017

#### SUMMER TERM

Monday 24 April 2017 – Friday 30 June 2017

#### Half Term

Monday 1 May 2017

#### Exceptional Closure Days

Wednesday 26 April 2017

Monday 29 May 2017

Please note that all dates were inclusive

## Annual Attendance Rate

### 2016 - 2017

(All Pupils)

2016 - 2017 = 96.6%

## Public Examination Results 2016 – 2017

### KEY STAGE 3 (Year 10) Levels of Progression 2015, 2016 & 2017

The table below shows the **teacher-assessed** percentage performance of pupils at Friends' School.

	Level 5 and above			Level 6 and above			Level 7		
	2015	2016	2017	2015	2016	2017	2015	2016	2017
<b>COMMUNICATION</b> Level	<b>100</b>	<b>100</b>	<b>100</b>	<b>96</b>	<b>90.3</b>	<b>89.6</b>	<b>44</b>	<b>49.6</b>	<b>43.1</b>
<b>USING MATHEMATICS</b> Level	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>97.9</b>	<b>96.5</b>	<b>81</b>	<b>75.2</b>	<b>75</b>

In 2015, 2016 & 2017 in Friends' School 100% of end of Key Stage 3 (Year 10) pupils\* attained the expected level of 5 or above in both Communication and Using Mathematics in teacher-assessed tests.

Percentage of pupils not recorded: 0.7 in Communication

**Public Examination  
Results 2016 – 2017  
GCSE**

Number of pupils in Year 12	145
Number of those with a Statement of Special Educational Needs	3
Percentage entered for 7 or more subjects	100
Percentage achieving 7 or more passes at A*-C	100
Percentage achieving 7 or more passes at A*-C, including English and Maths	99
Percentage entered for 5 or more subjects	100
Percentage achieving 5 or more passes at A*-C	100
Percentage achieving 5 or more passes at A*-C, including English and Maths	99

**GCSE Level June 2017 Analysis of Results (% achieving each grade)**

	<i>Entered</i>	<i>A*(%)</i>	<i>A(%)</i>	<i>B(%)</i>	<i>C(%)</i>	<i>D(%)</i>	<i>E(%)</i>	<i>F(%)</i>	<i>G(%)</i>	<i>U(%)</i>
<b>Art &amp; Design</b>	16	43.75	31.25	18.75	6.25	0.00	0.00	0.00	0.00	0.00
<b>Biology</b>	62	50.00	38.71	9.68	1.61	0.00	0.00	0.00	0.00	0.00
<b>Business Studies</b>	30	26.67	33.33	23.33	13.33	3.33	0.00	0.00	0.00	0.00
<b>Chemistry</b>	65	29.23	38.46	27.69	4.62	0.00	0.00	0.00	0.00	0.00
<b>Engineering</b>	2	0.00	50.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00
<b>English</b>	145	31.03	51.03	17.24	0.69	0.00	0.00	0.00	0.00	0.00
<b>English Literature</b>	141	36.17	41.13	20.57	2.13	0.00	0.00	0.00	0.00	0.00
<b>French</b>	94	44.68	24.47	11.70	15.96	3.19	0.00	0.00	0.00	0.00
<b>Geography</b>	63	22.22	46.03	15.87	11.11	3.17	1.59	0.00	0.00	0.00
<b>German</b>	24	29.17	37.50	29.17	4.17	0.00	0.00	0.00	0.00	0.00
<b>History</b>	62	29.03	46.77	19.35	4.84	0.00	0.00	0.00	0.00	0.00
<b>Home Economics</b>	19	42.11	52.63	5.26	0.00	0.00	0.00	0.00	0.00	0.00
<b>Information Technology</b>	37	8.11	56.76	29.73	5.41	0.00	0.00	0.00	0.00	0.00
<b>Mathematics</b>	145	41.38	37.93	16.55	3.45	0.69	0.00	0.00	0.00	0.00
<b>Mathematics (Further)</b>	60	53.33	31.67	11.67	1.67	0.00	1.67	0.00	0.00	0.00
<b>MIA</b>	11	27.27	54.55	18.18	0.00	0.00	0.00	0.00	0.00	0.00
<b>Music</b>	24	25.00	37.50	33.33	4.17	0.00	0.00	0.00	0.00	0.00
<b>Photography</b>	4	0.00	25.00	75.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Physical Education</b>	25	36.00	36.00	28.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Physics</b>	64	42.19	35.94	20.31	1.56	0.00	0.00	0.00	0.00	0.00
<b>Religious Studies</b>	140	45.00	30.00	15.00	9.29	0.71	0.00	0.00	0.00	0.00
<b>Science (Double Award)</b>	144	20.14	42.36	32.64	4.86	0.00	0.00	0.00	0.00	0.00
<b>Spanish</b>	44	54.55	22.73	11.36	9.09	2.27	0.00	0.00	0.00	0.00
<b>Technology</b>	19	15.79	36.84	31.58	15.79	0.00	0.00	0.00	0.00	0.00
<b>Totals</b>	<b>1440</b>	<b>35.35</b>	<b>38.89</b>	<b>19.65</b>	<b>5.35</b>	<b>0.63</b>	<b>0.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Cumulative %</b>		<b>35.35</b>	<b>74.24</b>	<b>93.89</b>	<b>99.24</b>	<b>99.86</b>	<b>100.00</b>	<b>100.00</b>	<b>100.00</b>	<b>100.00</b>
2016 Figures	1394	27.26	64.28	89.31	97.92	99.64	100.00	100.00	100.00	100.00
2015 Figures	1424	29.03	65.61	90.35	98.73	99.93	100.00	100.00	100.00	100.00
2014 Figures	1427	27.61	64.40	91.94	98.95	99.58	99.93	100.00	100.00	100.00
2013 Figures	1434	22.38	58.51	88.15	97.98	99.79	100.00	100.00	100.00	100.00
2012 Figures	1443	23.42	60.98	90.23	98.54	99.79	99.93	100.00	100.00	100.00

**Public Examination  
Results 2016 – 2017  
AS Level**

Number of pupils in Year 13	135
Number of those with a Statement of Special Educational Needs	1
Percentage achieving 3 or more passes at Grades A-C	79
Percentage achieving 2 or more passes at Grades A-E	100

**AS Level June 2017 Analysis of Results (% achieving each grade)**

	<i>Entered</i>	<i>A(%)</i>	<i>B(%)</i>	<i>C(%)</i>	<i>D(%)</i>	<i>E(%)</i>	<i>U(%)</i>
<b>Art</b>	6	66.67	16.67	16.67	0.00	0.00	0.00
<b>Biology</b>	56	41.07	21.43	25.00	10.71	1.79	0.00
<b>Business Studies</b>	38	31.58	42.11	18.42	7.89	0.00	0.00
<b>Chemistry</b>	49	40.82	20.41	26.53	6.12	4.08	2.04
<b>Digital Technology</b>	9	22.22	0.00	22.22	11.11	22.22	22.22
<b>Economics</b>	13	0.00	38.46	30.77	23.08	7.69	0.00
<b>English Literature</b>	21	47.62	33.33	19.05	0.00	0.00	0.00
<b>French</b>	8	75.00	12.50	12.50	0.00	0.00	0.00
<b>Geography</b>	35	34.29	42.86	14.29	5.71	2.86	0.00
<b>German</b>	3	0.00	66.67	33.33	0.00	0.00	0.00
<b>Health &amp; Social Care</b>	9	22.22	66.67	11.11	0.00	0.00	0.00
<b>History</b>	22	40.91	31.82	13.64	13.64	0.00	0.00
<b>Home Economics</b>	5	20.00	20.00	20.00	20.00	20.00	0.00
<b>Mathematics</b>	64	51.56	26.56	12.50	6.25	3.13	0.00
<b>Moving Image Art</b>	6	66.67	33.33	0.00	0.00	0.00	0.00
<b>Music</b>	7	0.00	57.14	28.57	14.29	0.00	0.00
<b>Physical Education</b>	12	58.33	33.33	0.00	8.33	0.00	0.00
<b>Physics</b>	28	35.71	17.86	35.71	0.00	7.14	3.57
<b>Politics</b>	14	28.57	42.86	28.57	0.00	0.00	0.00
<b>Religious Studies</b>	21	47.62	23.81	23.81	0.00	4.76	0.00
<b>Spanish</b>	14	35.71	50.00	14.29	0.00	0.00	0.00
<b>SSD</b>	7	0.00	71.43	14.29	14.29	0.00	0.00
<b>Technology</b>	8	62.50	12.50	12.50	12.50	0.00	0.00
<b>Travel and Tourism</b>	8	0.00	75.00	25.00	0.00	0.00	0.00
<b>Totals</b>	<b>463</b>	<b>38.66</b>	<b>31.32</b>	<b>19.87</b>	<b>6.48</b>	<b>2.81</b>	<b>0.86</b>
<b>Cumulative</b>		<b>38.66</b>	<b>69.98</b>	<b>89.85</b>	<b>96.33</b>	<b>99.14</b>	<b>100.00</b>
2016 Figures	495	41.01	66.67	82.02	93.13	97.78	100.00
2015 Figures	540	43.70	68.33	87.41	94.81	98.89	100.00
2014 Figures	487	32.56	60.92	82.77	93.28	97.90	100.00
2013 Figures	526	38.78	65.02	87.26	96.01	99.05	100.00
2012 Figures	506	44.86	77.47	89.72	97.04	98.81	100.00

**Public Examination  
Results 2016 – 2017  
Advanced Level**

Number of pupils in Year 14	123
Number of those with a Statement of Special Educational Needs	4
Percentage achieving 3 or more passes at Grades A*-C	87
Percentage achieving 2 or more passes at Grades A*-E	100

**Advanced Level June 2017 Analysis of Results (% achieving each grade)**

	<i>Entered</i>	<b>A*(%)</b>	<b>A(%)</b>	<b>B(%)</b>	<b>C(%)</b>	<b>D(%)</b>	<b>E(%)</b>	<b>U(%)</b>
<b>Art</b>	6	50.00	33.33	16.67	0.00	0.00	0.00	0.00
<b>Biology</b>	45	28.89	20.00	28.89	13.33	4.44	4.44	0.00
<b>Business Studies</b>	31	9.68	35.48	22.58	22.58	6.45	3.23	0.00
<b>Chemistry</b>	33	30.30	48.48	15.15	3.03	0.00	3.03	0.00
<b>Chinese</b>	1	0.00	100.00	0.00	0.00	0.00	0.00	0.00
<b>Economics</b>	9	11.11	11.11	44.44	22.22	11.11	0.00	0.00
<b>Electronics</b>	6	0.00	16.67	50.00	33.33	0.00	0.00	0.00
<b>English Literature</b>	20	35.00	15.00	40.00	10.00	0.00	0.00	0.00
<b>French</b>	6	33.33	66.67	0.00	0.00	0.00	0.00	0.00
<b>Further Maths</b>	2	100.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Geography</b>	28	14.29	28.57	25.00	21.43	10.71	0.00	0.00
<b>German</b>	2	0.00	100.00	0.00	0.00	0.00	0.00	0.00
<b>Health &amp; Social Care</b>	11	0.00	36.36	63.64	0.00	0.00	0.00	0.00
<b>History</b>	23	26.09	17.39	34.78	17.39	4.35	0.00	0.00
<b>Home Economics</b>	13	0.00	38.46	46.15	7.69	7.69	0.00	0.00
<b>Mathematics</b>	44	38.64	27.27	20.45	6.82	4.55	2.27	0.00
<b>Moving Image Art</b>	3	0.00	66.67	33.33	0.00	0.00	0.00	0.00
<b>Music</b>	11	9.09	36.36	27.27	27.27	0.00	0.00	0.00
<b>Physical Education</b>	3	0.00	0.00	66.67	33.33	0.00	0.00	0.00
<b>Physics</b>	16	25.00	43.75	18.75	6.25	0.00	6.25	0.00
<b>Politics</b>	12	8.33	50.00	25.00	8.33	0.00	8.33	0.00
<b>Religious Studies</b>	16	6.25	18.75	56.25	12.50	6.25	0.00	0.00
<b>SSD</b>	7	0.00	14.29	14.29	28.57	28.57	14.29	0.00
<b>Spanish</b>	12	8.33	50.00	33.33	8.33	0.00	0.00	0.00
<b>Technology</b>	6	0.00	16.67	50.00	33.33	0.00	0.00	0.00
<b>Travel &amp; Tourism</b>	4	0.00	50.00	0.00	25.00	25.00	0.00	0.00
<b>Totals</b>	<b>370</b>	<b>20.54</b>	<b>31.08</b>	<b>28.92</b>	<b>12.97</b>	<b>4.32</b>	<b>2.16</b>	<b>0.00</b>
<b>Cumulative</b>		<b>20.54</b>	<b>51.62</b>	<b>80.54</b>	<b>93.51</b>	<b>97.84</b>	<b>100.00</b>	<b>100.00</b>
2016 Figures	432	16.67	44.68	74.31	90.51	96.76	99.54	100.00
2015 Figures	381	13.65	40.68	71.39	93.44	98.69	100.00	100.00
2014 Figures	415	10.84	40.24	76.14	94.22	98.55	99.52	100.00
2013 Figures	394	12.18	51.52	84.77	96.70	99.49	100.00	100.00
2012 Figures	385	11.17	50.91	83.90	97.40	98.70	100.00	100.00

## Public Examination

### Results 2016 - 2017

Years 12, 13 and 14 (Continued)

## Examination Performance

### Trend Data

GCSE	2014	2015	2016	2017
Percentage of Year 12 pupils gaining 5 or more GCSEs at Grades A* - C	99	100	99	100
Northern Ireland Grammar School Average 5 or more GCSEs at Grades A* - C	97	98	97	N/A
Percentage of Year 12 Pupils gaining 7 or more GCSEs at Grades A* - C (including English and Mathematics)	99	100	96	99
Northern Ireland Grammar School Average 7 or more GCSEs at Grades A* - C (including English and Mathematics)	92	92	91	N/A

A Level	2014	2015	2016	2017
Percentage of Year 14 pupils gaining 2 or more A Levels at Grades A - E	100	100	100	100
Northern Ireland Grammar School Average 2 or more A Levels at Grades A - E	100	100	99	N/A
Percentage of Year 14 Pupils gaining 3 or more A Levels at Grades A - C	87	84	78	87
Northern Ireland Grammar School Average 3 or more A Levels Grades A - C	76	77	76	N/A

## Year 14 School Leavers' Destinations

### 2016 - 2017

Percentage of Leavers to:

Higher Education	Further Education	Employment	Unknown
93.4%	6.6%	-	-

\*including pupils taking a gap year prior to entry at university

## Academic Achievements

**Advanced level:** 123 pupils sat A levels in May and June 2017. 87% of pupils achieved three or more grades at A\* - C, exceeding a target of 83%. 9 pupils achieved 3 A\*s or above (9 in 2016), with three pupils achieving 4 A\*s: Morgan Gregg, David Kearns and Olivia Novaes. A total of 36 pupils achieved 3 or more grades at A\*/A. Eve McCready (2 A\*s and 1 A) will go up to Cambridge to read Land Management. David Elliott (1 A\* and 2 As) is taking up a place at Oxford to read Modern History, where Hannah Al-Qaryooti (2A\*s and 1 A) will be reading Law. In the CCEA rankings, Lucy Mulholland was joint 1<sup>st</sup> in Art and Design; Ben Spiers was 1<sup>st</sup> in Mathematics, with Andrew Joyce 3<sup>rd</sup>; David Kearns was 3<sup>rd</sup> in French. This was the first year in which pupils who sat the AQE completed A-levels.

### Entries by grade (3-year trend)

	2015	2016	2017
%A*	14	17	21
%A*-A	41	45	52
%A*-B	71	74	81
%A*-C	93	91	94

**AS level:** 135 pupils sat AS examinations. Pupils were following a new specification in all subjects: the AS was worth 40% of the overall qualification rather than 50%. 28 pupils achieved at least 3 As; 11 pupils scored 4 As. Four pupils did not meet minimum requirement of 3 or more passes at A-E.

### Entries by grade (3-year trend)

	2015	2016	2017
%A	44	41	39
%A-B	68	67	70
%A-C	87	82	90

**GCSE level:** 145 pupils sat GCSE examinations. 144 of these pupils (99%) achieved 7 or more GCSEs at A\* - C, including English and Maths; the target was 98%. 10 pupils achieved 10 A\*s; 51 pupils achieved 5 or more A\*s. A total of 54 pupils gained 10 or more A\*s and As. 2 pupils got fewer than the 14 points required to return to school in the Sixth Form. In the CCEA rankings, Grace Malcomson was joint 1<sup>st</sup> in Art and Design; Pippa Dugan was joint 1<sup>st</sup> in GCSE German; Rachel Acheson was joint 1<sup>st</sup> in ICT; and Cameron Watson was 1<sup>st</sup> in Moving Image Arts. Zoe Dickey was joint 2<sup>nd</sup> in French; Louise Treacy was joint 3<sup>rd</sup>; Grace Malcomson was joint 3<sup>rd</sup> in Spanish. Ross Little, who completed GCSE in Year 11, was 3<sup>rd</sup> in Mathematics.

### Entries by grade (3-year trend)

	2015	2016	2017
%A*	29	27	35
%A*-A	66	64	74
%A*-B	90	89	94
%A*-C	99	98	99

Draft targets for 2018, informed by individual pupils' attainment and the cohorts' prior performance, have been agreed as follows:

	2014 figures	2015 figures	2016 figures	2017 figures	2018 Targets
<b>GCSE: 7+ A*-C incl. English &amp; Maths</b>	99%	100%	96%	99%	99%
<b>AS level: 3+ A-C</b>	75%	84%	74%	77%	N/A
<b>A-level: 3+ A*-C</b>	87%	84%	77%	87%	87%

**Speech Day** was held on 7 September 2016, and certificates and subject prizes were presented to those who had sat examinations in the summer series. The guest speaker was Christine McCartney from Oxfam Ireland. Her speech was well received by pupils and parents.

**The GCSE Reception** took place on 25 November 2016 and certificates and subject prizes were presented to those who had sat examinations in the summer series. The guest speaker was Old Scholar Johnny Bell, who received a warm welcome on his return to School.

**Bible Sunday** was held on 29 May 2017. 67 leavers attended, along with parents and guests, and received Bibles from the Outreach Committee. The Speaker was Charles G Lamb and prayers were led by Ann Gamble.

**DSC Signature Project:** Our Shared Education Project with St Dominic's Grammar School was in its second year. As well as continuing its focus on History, Politics and Citizenship, it included workshops in Music and Art. An inspection by the ETI in March found that pleasing progress had been made.

**Competitions:** Pupils continued to be involved in a range of competitions, including the Senior Team Maths Challenge, BEBRAS, the Chemistry Schools' Analyst Competition and Formula 1 in Schools. In the latter, the Friends' Team won awards for 'Best Research and Development' and 'Innovative Thinking'.

**Music:** The Christmas Concert took place on December, and a packed assembly Hall enjoyed a range of musical pieces from choirs and ensembles. The Spring Concert took place in the Ulster Hall on March; the concert was a sell-out and a showcase for the array of musical talent in School. Also in March, the Chamber Choir took part in the Joint Quaker Schools' Choral Festival. Nathan Howe achieved his LTCL diploma and was awarded Lisburn and Castlereagh Young Artist of the Year.

**The Arts:** Rebecca McNeill (A-level), Lucy Mulholland (AS) and Maisy Sinclair (GCSE) had artwork included in the True Colours Exhibition at the Ulster Museum, which showcases the best work submitted for CCEA examinations.

**Lisburn City Annual Arts Competition:** Alanna Millar came first in the Poetry Competition for Year 12. In the Short Story Competition, Megan Wilson came 2<sup>nd</sup> in the Year 8 category; Clare Grieve was placed 1<sup>st</sup> in Year 9; Mahd Farooqui 1<sup>st</sup> in Year 10; and Pippa Dugan was 2<sup>nd</sup> in Year 12. In the Visual Arts Competition Kiera Miel-Delbederi was 2<sup>nd</sup> in the Year 8 category; Mia Luke was 1<sup>st</sup> in Year 9, with Luca Donnelly 2<sup>nd</sup>; Emily McMurtry was 1<sup>st</sup> and Rachel Paul 2<sup>nd</sup> in Year 10; Zoe Wright was 1<sup>st</sup> and Ethan Millar 2<sup>nd</sup> in Year 11; and Grace Malcomson was 1<sup>st</sup> in Year 12. In addition, Zoe Wright won the Outstanding Individual Award 2017 for Visual Art and Clare Grieve won the Outstanding Individual Award 2017 for Short Story.

**Young Enterprise:** The Jar Company, under MD Victoria Colligan, won the Social Impact Award at the regional finals.

**Public Speaking:** Pupils were involved at senior level with the all-Ireland Concern debates and also in the French, German and Spanish competitions. The MUN delegations were once again successful at their conferences at Wesley College Dublin and George Watson's in Edinburgh, where Patrick Geddis was Best Delegate, and Lauren Boomer and Rebecca McNeill were commended for their contributions.

**Rotarians:** Peter Fox was successful in the Young Rotary Leadership Programme and joined other successful candidates in trips to Belfast, Dublin and Strasbourg.

**The Eco Committee** organised a Big Pedal in April to encourage pupils to cycle into school. Some 65 pupils took part.

**Prefects:** Appointments were made as follows:

**Head Girl:** Alexandra Hunter; **Head Boy:** Matthew Lewis

**Deputy Head Girls:** Aisling Broder-Rodgers, Rosie Henderson, Rheo Hue, Anna McDermott

**Deputy Head Boys:** Curtis Dundas, David Elliott, Christopher Nesbitt, Daniel Patterson

**Senior Prefects (Girls):** Hannah Al-Qaryooti, Clíodhna Denvir-Symington, Kate McCandless, Eve McCready, Sarah McGucken, Rebecca McNeill, Anna Montgomery, Olivia Novaes, Amy Scott, Jinkun Zhong

**Senior Prefects (Boys):** Owen Beckett, Bryce Brittain-Dissont, Peter Drayne, Patrick Geddis, Morgan Gregg, Jake McDowell, Michael Thompson, Cameron Ullmann

**House Captains: Aughrim:** David Newell and Niamh Porter;

**Collin** Adam Milligan and Beth Ravey; **Croob:** James Edgar and Elizabeth Morrison; **Divis:** Adam Schofield and Katie Jamieson

**School Council 2016-2017:** Elections took place in December and the following representatives were appointed:

**Year 8:** Aoife Fisher, Stephen Lyster, Megan Wilson

**Year 9:** Hannah Brady, Joel Parker, Noah Poots

**Year 10:** Hannah Le Seelleur, Lara Poole, Dominic Wilson

**Year 11:** Max Gillespie, Rachel Kennedy, Cara McEwen

**Year 12:** Jamie Allison, Joshua Lindsay, Oliver Saunders

**Year 13:** Lauren Boomer, Mark Johnston, Joseph Le Seelleur

**Year 14:** Hannah Al-Qaryooti, Anna McDermott, Rebecca McNeill

**Full Attendance at School:** Cain Duckworth, Mark McAllister and Benjamin Sidor (all Year 13) were presented by the EA with certificates for full attendance at school. Past pupil Zachary Duckworth also received a certificate.

**Charities:** The Charity Committee was chaired by Rory McNeight and Emily Hassard and raised funds for Jeans for Genes, NI Assist Dogs, Breast Cancer Research, Quaker Cottage, Children in Need, Habitat for Humanity, Kosova Support and the British Heart Foundation.

#### **Team Games**

**Boys' Hockey:** The captain for the season was Jack Moore. A young 1<sup>st</sup> XI competed well in the McCullough Cup, Irish Schools' Championships and Burney Cup, and retained the Lutton Cup in the annual fixture against Methodist College. The 2<sup>nd</sup> XI were runners-up in the Prior Shield, and the U15s completed a run of three cup victories in three years by winning the Richardson Cup, defeating Regent House 5-0 in the final. The U14s reached the final of the Ferris Cup, but lost 4-0 to Sullivan in the decider. The U13s and U12s played a series of fixtures and competed well. Representative honours were gained by Matt Milliken at Ulster U18 level; Andrew Edgar, Harry Scott, Rory Brown and Oliver Kidd were selected for the Ulster U17s; Hugo Henderson, Jack McGall and Oliver Kidd were selected for the Irish U16s; and Conor Irwin, Matthew Thompson, Conor Quinn and Matthew Aughey were selected for the Ulster U16 squad.

**Girls' Hockey:** The captain was Rosie Henderson. The 1<sup>st</sup> XI enjoyed a fine season, which began with a tour to Dublin, but were disappointed to go out at the semi-final stage of the Super League and in the quarter final of the Schools' Cup. The 2<sup>nd</sup> XI defeated Methodist College in the final of the McDowell Plate and the girls' teams retained the Helen Martin trophy in a series of matches against Wallace. Friends' was able to field A and B teams at all levels. Representative honours were gained by Rosie Henderson (Ireland U18), Rachel Barnes (Ulster U18), Kate Gourley and Kate Hamill (Ulster U17) and Cara McEwen (Ulster U16). Cara also won 3 caps for the Irish U16 team.

**Rugby:** The captain was Adam Milligan. The 1<sup>st</sup> XV enjoyed a fine season, with victories over Antrim, Coleraine and Grosvenor taking them to the quarter-final of the Schools'

Cup, a fixture they were unable to fulfil because a number of the squad were away on a school trip. The stand-out team of the season was the Medallion, who reached the final of the Shield, the first time this has happened in the history of Friends'. In difficult conditions, they were narrowly defeated by Armagh in front of a large crowd at the Kingspan. The U14s and U13s had regular fixtures, with the U12s joining the action mid-season. Curtis Dundas played for the Irish U18 team who won the European Sevens Championship and George Pringle won Ulster U18 Schools caps in the interprovincial series. Ross Stewart, Ben McCaughey and Bradley Mulholland were involved in the Ulster Under 17 development squad Adam Scholfield represented Ulster U19s against Japan.

**Netball:** The captain was Rachel Mason, and teams represented Friends' at all levels. The Senior team enjoyed a good season, finishing runners-up to Our Lady and St Patrick's College in their league competition. The Intermediate A team won the McMillen Plate, defeating Mount Lourdes in the final. The Minor A team also won their Shield competition, defeating St Paul's Newry in the final. Representative honours were gained by Ruby McElhinney who was vice-captain for the NI U17 team in the European Championships. Rachael Mason and Shannon Scott were also part of the NI U21 training squad.

**Racquet sports:** Boys' and girls' teams played at all levels in tennis and badminton throughout the season. The Senior Boys team of Conor Monteith, Matthew Prentice, Reid Lonsdale, Matthew Hamill and Jack Armstrong won the Schools' Cup, and Lucy Mathers won the Minor Girls' Champion of Champions title.

**Cricket** The 1<sup>st</sup> XI reached the semi-final of the Schools' Cup, losing to RBAI. The U15s won their Cup competition, defeating neighbours Wallace in the final in June. Cricket was played at all levels in a short season in the Summer term.

**Swimming:** The Friends' team, captained by Chris Loan, won the Senior Schools' Cup at the Swim Ulster Schools' gala in October. At the Irish Schools' event in April, the team of Jamie Allison, Jack Fleming, Paul Cox and Jonny Smyth won Gold in both of their relays at the Irish Schools' Gala; Jamie and Jack were part of the Ulster team that retained the interprovincial title. The Junior Girls' team of Sasha Quinn, Katie Martin, Jodie Marshall and Andrea Cox won silver in the medley relay and came 3<sup>rd</sup> in the freestyle relay.

**Athletics:** A large number of Friends' pupils competed in the district cross country and athletics competitions. In the Ulster Schools Championship James Edgar retained his Senior Boys' 5000m title, and also won gold in the 1500m. Josh Armstrong won gold in the Intermediate 110m hurdles; Hannah Cochrane won bronze in the Junior 1500m and Sarah Ferris also won bronze in the Senior Girls' 800m. In the Irish Schools Championships, James ended his schoolboy career with gold in the 5000m and Josh Armstrong won silver in the 110m Hurdles.

**Sailing:** Emma Greer came 3<sup>rd</sup> in the 420 category at the RYANI Youth Championships in September. Jack Mawhinney represented School at the Fastnet International Regatta in Cork and won silver in the Silver Plus Fleet.

#### **School Trips**

**Quaker Pilgrimage:** Ryan Lunney and David Kearns (Year 14) took part in the annual Foxtrot with pupils from other Quaker Schools in September and visited areas associated with George Fox.

**Scripture Union:** weekends for senior and junior pupils took place to Ballycastle in September and Ardnabannon in January.



**French Home Stay:** Pupils from Year 12-14 visited Nice in October, taking part in cultural activities and French language classes.

**Travel and Tourism:** A-level pupils organised a day trip to Dublin in October and a trip to Paris in November.

**Ski trip:** The senior trip to Ehrwald, involving 98 pupils, took place over the February half term.

**Joint Quaker Schools' Choral Festival:** The Chamber Choir travelled to Banbury in April to take part in a concert in St Mary's Church in April. The visit also included a day trip to Oxford.

**History trip:** 62 pupils travelled to Berlin in April. As well as spending time in museums in the city centre, they visited Sachsenhausen, Potsdam, Wannsee and Ceclienhof, consolidating their knowledge of WW2 and the Cold War period.

**Duke of Edinburgh's Award:** The Gold Practice took place in the Galloway Hills in April, with the Qualifying Expedition in the Lake District in June. Silver expeditions to the Mourne took place in September.

**Oxford and Cambridge Universities Summer Schools:** Three pupils took part in the residential in Oxford in June 2017.

**Quaker Heads' Conferences:** Stephen Moore and Aidin Collins attended the Quaker Heads' Conference at Woodbrooke in November 2016. Stephen Moore and Phillip Elliott attended the Quaker Heads' Conference at Ackworth School in June 2017.

## Parental Involvement

In 2016-2017, Parents' Meetings, at which parents and pupils met to consult with subject teachers and, where appropriate, with careers staff, took place for each year group in School. Short meetings for parents were held prior to the Year 8, Year 10 and Year 12 Consultations. Open Days were held for prospective entrants to Years 8 and 13 in January and April respectively. An Induction Evening was held for the incoming Year 8 pupils and their parents in June 2017; parents of each new entrant into Year 8 were invited to meet individually with a member of Senior Staff to find out more about school procedures.

Parents of all pupils received a report following School Examinations in January and parents of those in Years 8 – 11 received a report following the School Examinations in June. Pupils in Years 12 and 14 each received a Progress File detailing performance in public examinations as well as their achievements inside and outside School. Information booklets were produced for Year 8 pupils and their parents and for Sixth Formers new to the School. Parents gave valuable support to the School through their assistance with sport and games. Many parents also gave practical help to the Careers Department by offering placements for Work Experience, which took place for all pupils in Year 13 in June 2017, and through taking part in interview panels for the Mock Interviews held for all pupils in Year 14 in November 2016.

## PTA and Old Scholars' Association

The Parent Teacher Association, chaired by Simon Leech, is now a registered charity and this group was active throughout the year. A quiz was held for new Year 8 parents and their children in November; a barbecue was held at Lisnagarvey Hockey Club in June to raise funds for audio-visual equipment for the assembly hall; and the annual barbecue for incoming Year 8 pupils and their parents was held in June.

The President of the Old Scholars' Association was Holly Lyons. The Association held a number of events during the year including the President's Dinner in October and a table quiz to raise funds for school at Lisburn Golf Club in May. Old Scholars also began a new initiative to provide assistance with careers advice and university applications to pupils in Year 14; this took place at the same time as the mock interviews in January. The Annual General Meeting was held on 2017.

The Board of Governors places a high value on the role which the PTA and the Old Scholars' Association play in maintaining and strengthening links between School and home and between past and present.

## Safeguarding

A Safeguarding Team is in place in Friends' School. The Designated Governor with responsibility for Safeguarding is Professor Alan Woodside. The Designated Teacher for Safeguarding is Phillip Elliott, Vice Principal. The Deputy Designated Teacher for Safeguarding is Mary Waring, SENCO.

The Code of Conduct for staff was updated in the 2016-17 school year to reflect the latest guidance issued by the Department of Education. Phillip Elliott and Mary Waring led Safeguarding training for all members of staff, teaching and non-teaching, Prefects and Mentors at the start of the academic year and on arrival in School, throughout the year, for all new members of staff.

All parents received a Safeguarding information leaflet during 2016-17 which included procedures for reporting.

Assemblies were held to inform all pupils about Safeguarding and the procedures for reporting and support, both inside and out of School. Safeguarding messages were also promoted actively through a Learning For Life and Work curricular programme and external agencies. A Pastoral Staff Photograph Board is on display in the Front Foyer of School to enable pupils to access staff support, and a general Pastoral Noticeboard informs pupils and staff of support organisations outside of School. Counselling support was offered by two counsellors on a weekly basis, with access available through a confidential request box.

Phillip Elliott reported to Governors at their meeting in September 2016 on all Safeguarding matters in School. Safeguarding reports were presented at all Governors' Meetings throughout the year.

## Security and Premises

A number of measures are taken to ensure the security of Pupils, Staff and Premises and these are reviewed periodically by the Board of Governors.

These include

- Back gates are either locked or manned during the School day, both gates monitored by CCTV
- Modern fire detection and alarm system
- CCTV system
- Monitored intruder alarm system
- Building secured by evening supervisor at the end of the day
- Staff on supervisory duty at break and mealtimes
- Consultation with PSNI Crime Prevention Officer
- Strong links with PSNI Community Liaison Team
- Consultation with Department of Education and Education Authority NI
- Consultation with the School's Professional Advisors
- Appropriate School Policies, Procedures and Guidelines.

## Special Educational Needs

The School employs a qualified Nurse with responsibility for the health of all pupils during school hours. This responsibility includes providing assistance for pupils with specific medical needs. Assistance is provided for pupils with identified specific learning difficulties and, if recommended in a Statement of Special Educational Needs, the support of a Classroom Assistant is also provided for individual pupils. Likewise, for those with special needs arising from physical disabilities, the support of a Classroom Assistant may be provided after consultation with the Department of Education.

## Enrolment

On 7 October 2016 (the official school census date) the School's enrolment stood at **975**. The number was made up as follows:

Year Group	Number of Pupils	Number of pupils with Special Educational Needs
Year 8	141	0
Year 9	144	2
Year 10	143	4
Year 11	141	3
Year 12	145	3
Year 13	138	1
Year 14	123	4

On the same date there were **160** pupils in the Preparatory Department.

## Staff Development Days

**(Preparatory Department)**

**Baker Days**

Monday 22 August 2016, Tuesday 23 August 2016, Wednesday 24 August 2016 and Monday 29 August 2016

**Exceptional Closure Days** took place in the Preparatory Department on the following dates:

Friday 25 August 2016, Wednesday 4 January 2017, Thursday 16 January 2017, Friday 17 March 2017, 29 May 2017

## Staff Development Days

**(Grammar)**

**Baker Days**

Monday 22 August 2016, Tuesday 23 August 2016, Wednesday 24 August 2016, Monday 29 August 2016

### AUTUMN TERM

**Friday 21 October 2016**

- Staff Meeting – Sustaining Improvement Inspection, SDP, Behaviour, MIDYIS, YELLIS, Numeracy, Literacy, Sixth Form PTM
- Defibrillator Demonstration
- Departmental Meetings
- AQE Familiarisation

### SPRING TERM

**Thursday 16 March 2017**

- Staff Meetings, Heads of Departments Meetings and workshops with David Didau
- Cross Curricular Meetings

**Friday 17 March 2017**

- Departmental Time

### SUMMER TERM

**Wednesday 26 April 2017**

- Staff Meetings, Departmental Time

**Monday 29 May 2017**

- Staff and Cluster Group Meetings
- Heads of Department and Year Head Meetings
- Departmental Time

**Financial Report**  
**1 April 2016 - 31 March 2017**  
**Summary of Accounts**

**Income and Expenditure Account 2016 - 2017**

<b>Income</b>	<b>2016/17</b>	<b>2015/16</b>
Department of Education Grants	4,903,224	4,705,262
Fee income	484,240	489,863
Voluntary Contribution	167,411	136,661
Misc Income	87,524	84,905
Total	<u><u>5,642,399</u></u>	<u><u>5,416,691</u></u>
<b>Expenditure</b>		
Teaching Staff Costs	3,779,823	3,700,619
Other Staff Costs	996,001	944,189
Other Operating Costs	699,963	749,409
Total	<u><u>5,475,787</u></u>	<u><u>5,394,218</u></u>
<b>Surplus/Deficit to General Reserves</b>	<u><u>166,612</u></u>	<u><u>22,473</u></u>

**Balance Sheet as at 31 March 2017**

<b>Fixed Assets</b>		<b>Financed By:</b>	
Land and Buildings	5,547,804	Grammar School Reserves	52,311
Equipment and Furniture	173,626	Preparatory School Reserves	53,810
Endowment Investments	34,655	General Revenue A/C	2,923,883
<b>Total Fixed Assets</b>	<b>5,756,084</b>	Capital Fees A/C	2,166,619
<b>Current Assets</b>		Endowments	34,655
Debtors	47,847	Loans	1,368,710
Cash at Bank and in hand	1,412,834	Astroturf replacement fund	111,757
<b>Total Current Assets</b>	<b>1,460,681</b>		
<b>Current Liabilities</b>			
Creditors	505,020		
<b>NET CURRENT ASSETS</b>	<b>955,661</b>		
<b>Total Assets less Current Liabilities</b>	<u><u>6,711,746</u></u>		<u><u>6,711,746</u></u>

**Financial Report**  
**1 April 2016 - 31 March 2017**  
(continued)

**Other Operating Costs**

	<b>2016/17</b>	<b>2015/16</b>
Materials for Educational Purposes	123,293	125,230
Maintenance	52,470	51,143
Heat, Light, Water	115,063	117,946
Cleaning	30,916	31,747
Insurance, Bank, Audit	47,804	41,429
Misc	84,109	97,452
Examination Fees	87,885	89,845
Admin	30,930	33,345
Sports, Games, Travel	55,990	61,180
Purchase of Equipment	26,600	44,065
VAT	44,893	47,513
Total	<u><u>699,952</u></u>	<u><u>740,895</u></u>
Additional SEN Support (Grant Aided)	11	8,514
<b>Total expenditure including SEN</b>	<u><u>699,963</u></u>	<u><u>749,409</u></u>

**Non-Teaching Staff Costs**

	<b>2016/17</b>	<b>2015/16</b>
Admin	562,368	544,123
Manual	264,669	248,390
Technicians	168,964	151,677
	<u><u>996,001</u></u>	<u><u>944,189</u></u>

## Financial Report

1 April 2016 - 31 March 2017

(continued)

### Gifts & Donations 2016 - 2017

	£
Belfast Bus Company Habitat	200.00
Other Donations	20.00
PTA for Drone	1359.00
PTA for Maths Challenge	500.00
Parental Donations towards Defibrillator	1100.00
June McKeown Award	25.00
FSL OSA for Scrum Machine	3000.00
FSL OSA for Library	250.00
FSL OSA for GCSE Prizes	100.00
PTA for Lease of Minibuses	2500.00
SERE Sponsorship F1 Challenge	750.00
Smyth Patterson – Music	200.00
Breezemount – Rugby	1500.00
Menarys	300.00
BDS Contracts	250.00
Charles Hurst	850.00

**£12,904.00**

### Donations to Charities 2016 - 2017

During the financial year 2016 - 17 pupils in the Preparatory Department and Grammar School raised £10,919.59 for a variety of local and national charities. This was divided as follows:

	£
<b>Preparatory Department</b>	
UNICEF UK	200.00
Cleft Lip and Palate	282.00
NI Children's Hospice	282.00
Road Dahl's Children's Charity	156.00
Jeans for Genes	318.70
Macmillan Coffee Morning	552.60
	<b>£1791.30</b>

### Grammar School

Sports Academy	1000.00
Jeans for Genes	1000.00
Hockey Pledge Charity	301.29
Quaker Cottage	325.00
Friends of Cancer Centre	500.00
Macmillan Cancer Support	500.00
Leukaemia and Lymphoma NI	500.00
Breast Cancer Now	600.00
Little Princess Trust	500.00
NI Assist Dogs	250.00
The Simon Community	500.00
VIA Wings	500.00
Kosova Support Group	1200.00
Lagan Valley Rotary	152.00
Children's Heartbeat Trust	1300.00

**£9128.29**

## Charging and Remissions

### Capital Fee

Friends' School Lisburn is a Voluntary Grammar School and therefore charges a Capital Fee of £140.00 per annum in respect of each pupil enrolled within the limits set by the Department of Education for Northern Ireland. The money raised by the Capital Fee may be used only for capital building projects, equipment for new buildings and major renovation work and alterations.

### Voluntary Contribution

It is not possible to offer the full range of activities presently available to pupils by relying solely on the resources provided by the Department of Education. The Board of Governors therefore asks parents to make a voluntary contribution of £235 per pupil per annum so that the School may continue to offer as broad a range of educational opportunities as possible. No pupil will be disadvantaged in relation to whether or not his/her parents have made such contributions.

### Books and Stationery

All text books required by each pupil will be provided free of charge. The books remain the property of the School and it is expected that they will be kept in good condition and returned on demand. A charge will be made for books which have to be replaced through being lost, or by neglect, or if they are not returned, when required.

Each pupil will be provided free of charge with a reasonable amount of stationery each year. Additional stationery, if required, may be purchased privately.

### Practical Subjects

The cost of materials for science is met by the school.

A materials charge of £10.00 per term is levied on pupils in Years 8, 9 and 10 as a contribution towards the cost of consumables for Art and Design, Home Economics and Technology.

### Clothing

Parents are responsible for the provision of correct School uniform. Protective clothing and equipment required for practical subjects will be provided free of charge by the School. Parents are responsible for the provision of the correct clothing and equipment for Physical Education and Games.

### Music

A charge will be made in respect of individual tuition in the playing of a musical instrument or singing lessons, when these are not provided by the South Eastern Education and Library Board.

All examination fees connected with individual music tuition will be paid by parents. A charge will also be made for the hire of musical instruments owned by the School.

### Damage to Property

When damage is done to School property through carelessness or misbehaviour, the School may charge up to the full cost of replacement or repair, the cost being borne by the parents of the pupils involved.

### Public Examinations

No charge will be made for entering a pupil, for an approved public examination, if he/she has been prepared for that examination by the School. If this is not the case, the appropriate charges will be made.

The School will also pass on to the parent any charge which may arise as a result of a parent's request to have a pupil's examination results scrutinised.

A charge will be made in respect of pupils re-sitting modules at GCSE, AS and A level.

## **The Board of Governors 2016 - 2017**

**Appointed by Ulster Quarterly Meeting  
Of the Religious Society of Friends  
(For the period February 2014 – February 2020)**

John B Campton  
Jeanette Chapman (from February 2017)  
W Kenneth Brown (to February 2017)  
Margrit E Grey  
Peter G Lawson  
Natalie Le Seilleur  
S D Latifa McCullagh  
Philip A McDonagh  
Aidan D Pearson  
Daniel H Sinton  
William H Sinton

**Co-opted Governors**

Karen J Brown (to 31 December 2017)  
Andrew Greer (to 31 August 2018)  
W Noel Quinn (to 31 December 2016)

**Elected Parent Governors  
(For the Period January 2014 – December 2017)**

Marcella Campbell  
Heather Taylor

**Elected Teacher Governors  
(For the period January 2014 – December 2017)**

Aaron Chestnutt  
Eva Spiers

**Appointed by the Department of Education  
(For the period July 2015 – December 2017)**

Moira Alexander  
Ann Armstrong  
Jude Helliker (to 30 June 2017)  
Alan Woodside

**Principal**

Stephen R T Moore

**Chairman**

Daniel H Sinton

**Vice Chairman**

Philip A McDonagh

The School Bursar Thomas G Hendry  
acts as secretary to the Board of Governors.

**Committees of  
The Board of Governors  
2016 - 2017**

**FINANCE AND GENERAL PURPOSES  
AND AUDIT**

Chairman Daniel H Sinton  
Karen Brown  
W Kenneth Brown  
Margrit E Grey  
Stephen R T Moore  
Aidan D Pearson

**EDUCATION**

Chairman Aidan D Pearson  
Moira Alexander  
John B Campton  
Stephen R T Moore  
Margrit E Grey  
Daniel H Sinton

**DEVELOPMENT**

Chairman Daniel H Sinton  
W Kenneth Brown  
Stephen R T Moore  
Peter Lawson  
W Noel Quinn

**SALARY AND PERSONNEL COMMITTEE**

Chairman W Noel Quinn (to 31 December 2016)  
Stephen R T Moore  
Margrit E Grey (Chairman from 1 January 2017)  
Latifa McCullagh  
Aidan D Pearson  
Heather Taylor  
Alan Woodside