



**FRIENDS' SCHOOL
LISBURN**

ANNUAL REPORT
Of the Board of Governors

2019 - 2020

Contents

1	Chairman's Foreword
2-4	Staff
5-6	Curriculum
7	Careers Education and Guidance
7	The School Day
7	School Terms and Holidays 2019 - 2020
7	Annual Attendance Rate
8 - 11	Public Examination Results 2019 - 2020
11	School Leavers' Destinations 2019 - 2020
12 - 14	Activities and Achievements
14	Parental Involvement
14	PTA and Old Scholars' Association
15	Safeguarding
15	Enrolment
15	Staff Development Days 2019 - 2020
16	Security and Premises
16	Special Educational Needs
17 - 18	Financial Report 2019 - 2020
19	Gifts/Donations 2019 - 2020
20	Charging and Remissions
21	The Board of Governors
22	Committees of The Board of Governors

Chair's Foreword

The Friends' School year 2019/20 began much as any other with pupils and staff working and studying hard and enjoying all the usual range of sporting, musical and other extra-curricular activities that make up the life of the School. Inspections of both the Grammar School and the Prep School took place in November 2019 and February 2020 and, despite being unable to undertake classroom observations, the inspectors were very positive in their comments about both schools.

Then in early March 2020, following the first cases of coronavirus infection in Northern Ireland, all schools in Northern Ireland were closed from Monday 23 March, just a few weeks before the Easter holidays. As a result, the School was closed for the whole of the summer term, with the exception of some provision for the children of key workers and vulnerable children, and did not re-open until August for the new school year. The end of year exam system was thrown into chaos and the examination bodies were obliged to ask schools to provide centre assessed grades for their pupils.

The Board of Governors wishes to put on record their appreciation of the efforts of the Principal and the whole staff team for the way in which they rose to the challenge of dealing with this unprecedented situation. With minimal training or experience, staff adapted quickly to the techniques of remote learning and were successful in engaging the majority of pupils online. There was also a huge commitment by staff to the difficult process of grade assessments and undertaking this work in a fair and balanced manner.

The Board is also grateful to our non-teaching staff for continuing to keep the School operational throughout this difficult period and providing for the children and staff who used the premises during the summer term.

As the school year drew to a close in these unusual circumstances, we prepared to bid farewell to one of our longest serving members of staff, Tom Hendry, our Bursar for the last 25 years. Amongst the many roles he performed for the School, Tom was Secretary to the Board of Governors and was an invaluable source of support and wisdom to both the current and previous Boards. We welcome our new Bursar, Jill McKee, who joins us from her previous post as Director of Finance at Tourism NI, and we look forward to working with Jill in the future.

Finally, I would like to thank Daniel Sinton, a longstanding member of our Board of Governors and former Chair, who stood down earlier this year after a similar length of time. Dan has given a huge commitment of time and experience to the School and I am very grateful for the advice and support that he has given to me during my short time on the Board. During the year we welcomed two new experienced Quaker governors to the Board – Michael Boyd, who is a Director at the Progressive Building Society, and Dr Rebecca Loader, a research fellow at Queen's University. We look forward to working with Michael and Rebecca.

Philip McDonagh

Staff List 2019 - 2020

PRINCIPAL

Stephen Moore, MA (Oxon); PGCE (QUB); PQH (NI) Modern Languages

VICE PRINCIPALS

Sarah Cochrane, BA Hons, PGCE (QUB); PGDip in Headship (UU) English
 #Aidin Collins, BA Hons, PGCE, MEd (QUB); DSELE (University of Salamanca); PQH (NI) Modern Languages
 Phillip Elliott, MA (Oxon); PGCE (MMU); PQH (NI); FRCO Music

SENIOR TEACHERS

Craig Cunningham, BA Hons (QUB); PGCE (Edge Hill) History
 William Lonsdale, BSc, MSc (QUB); Cert Ed, Dip Math Stud, Dip Man Stud (UU) ICT
 Ciara Lowe, BA Hons, PGCE (QUB); MA (UUC) English
 Robert McKinley, MA Hons, MLitt (St. Andrews); PGCE (Homerton College Cambridge); PQH (NI) Geography

HEAD OF PREPARATORY DEPARTMENT

Simon Patterson, BEd, MEd (QUB)

HEADS OF DEPARTMENT

Kathryn Archbold, BA Hons (Durham); PGCE, MEd (QUB) French and Spanish
 Vivien Black, BEd Hons, MA (QUB) English
 Niamh Blakeman, BMus Ed (TCD); MA (QUB) Music
 Norman Gamble, BSc Hons, PGCE (QUB); PQH (NI) Physics
 Jane Genoe BA Hons (UU); PGCE (University of Manchester) Business Studies & Economics
 Suzanne Leaker, BEd Hons (QUB) Religious Education
 Errol Martin, BA Hons (University of Strathclyde); MSc (University of Ulster); PGCE (QUB) ICT
 Judith McCarthy, BSc Hons, PGCE (UU) Food and Technology/Home Economics
 David McElhinney, BSc Hons, PGCE (UU) Geography
 Ivor Monaghan, BSc Hons (Brunel University College) Physical Education
 Robin McKay, BSc Hons, MSc, PGCE (QUB) Chemistry
 Robert Murray, BA Hons, PGCE (UU) Art & Design
 Diann Semple, MA Hons (Cantab); PGCE (Oxon); MEd (OU); PGCPSE (OU) Mathematics
 Janice Reid, BSc Hons (UUJ); PGCE, MEd (QUB) Biology
 Mark Robinson, BA Hons (QUB); PGCE (UU) History and Politics
 Eva Spiers, BA Hons (QUB); PGCE (UEA) Careers
 J Christopher Wilson, BEng Hons (QUB); PGCE (UU) Technology & Design

GRAMMAR SCHOOL AND PREPARATORY DEPARTMENT TEACHERS

Caroline Adams, BSc Hons, PGCE (UU) Physical Education
 *Emma Anderson, BA Hons, PGCE (QUB) English
 **Amy Arneill, BSc (QUB); PGCE (UU) Geography
 James Artt, BA Hons (QUB); PGCE (Manchester Metropolitan University) History and Politics
 Catherine Aughey, BEd Hons (QUB) Preparatory Subjects
 Susanne Barron, MA Hons (St. Andrews); PGCE (QUB) French & German
 Ashea Bell, BEd Hons, MSc (QUB) Business Studies
 **Deborah Bleakley, BSc Hons, PGCE (UU) Physical Education
 Peter Briggs, BMus (QUB); PGCE (UU); DipLCM Music
 *Orla Cahill, BA Hons (University College, Dublin); QTS (University of Southampton) Business Studies and Economics
 *Sharon Carson, BA Hons, PGCE (UU) Art and Design
 Aaron Chestnutt, BEd Hons (QUB) Religious Education
 Gillian Clegg, BA Hons, PGCE (QUB) French & Spanish
 Ruth Connolly, BEd Hons (QUB) Preparatory Subjects
 *Lisa Donnan, BA Hons, PGCE (UU) Food and Technology/Home Economics
 *Jean-Louis Devin, Licence, LEA, PGCE (University of Strathclyde) Spanish
 Andrew Forrest, BA Hons (QUB); PGCE (UU) English
 *Lynn Gawn, BSc Hons (St Andrews); MEd, PGCE (QUB) Biology
 Patricia Gildea, MA Hons (St Andrews); PGCE (QUB) French and German
 Wingfield Glassey, PhD (Cornell) Chemistry
 *Claire Hart, BSc Hons (QUB); PGCE (University of Northumbria); Cert. Ed Biology
 Zoe Hughes, BSc Hons, PGCE (QUB) Mathematics
 Robert Jamison, BSc Hons, PGCE (QUB) Biology
 Alison Johnston, BEd Hons (QUB) Preparatory Subjects
 Claire Kingston, BEng Hons (QUB); PGCE (University of Oxford) Physics
 Claire Kirkpatrick, MA Hons, PGCE (QUB) Mathematics
 **Lynda Lane, BA (QUB); PGCE French
 **Lisa Lavery, BA Hons, MA, PGCE (QUB) English

Leigh Lunn, BEd Hons, MEd (QUB)
 Sarah Macartney, BA Hons, PGCE, MA (QUB)
 Clare Monteith, BEd Hons (QUB)
 Jacqueline Montgomery-Kocaturk, BSc Ed (UUC)
 Rodney McCrea, MSc, BSc (OU); PGCE (UU)
 Hannah McKnight, BEng Hons, PGCE (QUB)
 Paula McPoland, BA Hons, ATD (UU)
 Rachel Morrow, MSc Hons, PGCE (QUB)
 Patrick O'Grady, BSc, PGCE (QUB)
 Hollie O'Neill, BSc Hons (Glasgow); PGCE (QUB)
 Hazel Phillips, BSc (QUB), PhD (Warwick), PGCE (QUB)
 Stephen Robinson, BSc Hons (UU); PGCE (Liverpool Hope)
 Lesley Rodgers, BEd, DASE (QUB)
 *Sandra Roulston, BA Hons, PGCE (QUB)
 Heather Scott, MA Hons (St Andrews); PGCE (QUB)
 Rosanna Smyth, BSc Hons (UU); PGCE (SMC)
 *Robert Timothy, BSc, PGCE (Cardiff)
 *Anne Totten, BSc Hons (UUJ); PGCE, MEd (QUB)
 #Lynne Turner, BSc Hons (QUB); PGCE (UU)
 Mary Waring, BA Hons (QUB); PGCE (UUC)
 John Watson, BSc Hons (University of Edinburgh); PGCE (QUB)
 James Williamson, BSc, PGCE (QUB)

Preparatory Subjects
 English
 Preparatory Subjects
 Preparatory Subjects
 Technology & Design
 Physics
 Art & Design
 Mathematics
 Biology
 Mathematics
 Chemistry
 Physical Education
 Physical Education
 English
 French & Spanish
 Preparatory Subjects
 Physics
 Learning Support Teacher Preparatory Department
 Geography
 History & Politics
 Chemistry
 Mathematics

GRAMMAR SCHOOL AND PREPARATORY DEPARTMENT

Tom Hendry, BA
 Shona Cregan
 Joan Newberry, BA (QUB); PGCEFHE (UU); RN; RM
 *Judy Kay, BSc Hons; PG Dip CG
 #Niall Dunstall, BSc
 John Stirling, BSc
 David Hadrick
 Emma Chadwick, HND Applied Biology
 *Jill Black
 Susan Broddle, MSc
 Paul Hunter, BEd Hons
 Emmanuel Boudant
 Vera Bühler
 María Sandra McFaul
 *Sharon Todd
 *Jamie McShane
 Helen Calvert
 Alison Rogers
 *Cherith Boyd, MA Hons (University of Dundee); (UU); PGD; ACCA; FCCA
 Agnieszka Rayes, BSc Hons
 #Audrey Reddock
 Mandy Marks
 *Anne McKerr
 *Joanne McGaffiin
 Braid Irwin
 Sandra Carey, BA Hons
 Tracey Gowdy, BA Hons
 Danielle Norwood
 Jocelyn Robinson
 *Svetlana Farangej
 *Pauline McCann
 *Sharon Stirling
 *Helen Taylor
 Judith Anderson
 Karen Bowden
 *Kathy Boyd
 **Caroline Campbell
 Wil Farrell, BA (Hons); FHM (Oxon); PGCE
 *Cathy Flack, MA
 #Lauren Hunter
 Margaret Irvine
 Sarah Law
 Lesley Mills

Bursar
 Private Study Supervisor
 Nurse
 Careers
 ICT Support Officer
 ICT Support Officer
 Laboratory Technician (Physics)
 Science Technician
 Technician (Art)
 Technician (HE)
 Technician (Technology)
 French Language Assistant
 German Language Assistant
 Spanish Language Assistant
 Clerk/Receptionist
 Clerk /Telephonist/Receptionist
 Clerk/Reprographics
 Clerk/Reprographics
 Preparatory Department Secretary
 Principal's PA
 Principal's PA
 Accounts Assistant (Payroll)
 Accounts Assistant (Income)
 Administrative Assistant (Senior Staff)
 Catering Manager
 Early Years Specialist/Leader Pre-Prep
 Pre-Prep Assistant Leader
 After School Supervisor
 After School Club Assistant
 Lunchtime Supervisor
 Lunchtime Supervisor/Housekeeping
 Lunchtime Supervisor
 Lunchtime Supervisor
 Classroom Assistant
 Classroom Assistant
 Classroom Assistant
 Classroom Assistant
 Classroom Assistant
 Classroom Assistant
 Classroom Assistant
 Classroom Assistant
 Classroom Assistant
 Classroom Assistant /Housekeeping
 Classroom Assistant

Simone Monteith, BSc
 Wendy Mulholland
 Karen O'Hare
 *Cathy Stevens, BA
 Dawn Thornberry
 Rhoda Walker
 Eleanor Wardil, BEd Hons (QUB)
 Gemma Brown
 Maliha Javed
 Erin Mulholland
 John Noble, BICSC
 *Janette Porter
 *Alena Benson
 *Staci Cairns
 *Pauline Donaghy
 *Linda Heasley
 *Sarah Hill
 *Darren Law
 Paul O'Hare
 Alan McMaster
 Martin Brolly
 Philip McCutcheon

Classroom Assistant
 Classroom Assistant
 Classroom Assistant/Housekeeping
 Classroom Assistant
 Classroom Assistant
 Classroom Assistant
 Classroom Assistant
 General Assistant
 General Assistant
 Housekeeping Manager
 Senior Housekeeping
 Housekeeping
 Housekeeping
 Housekeeping
 Housekeeping
 Housekeeping
 Housekeeping
 Housekeeping
 Maintenance Manager
 Buildings Maintenance
 Grounds Maintenance
 Grounds Maintenance

*Denotes Part Time ** Denotes Temporary Post # left during 2019 - 2020

Curriculum

Friends' School aims to give its pupils a broad, balanced and relevant education. We seek to offer equal opportunities to all pupils and to delay specialisation as long as possible. It is the School's aim that the timetable should be structured to meet the needs of its pupils. To that end, as much freedom of choice as possible is offered to pupils at GCSE, AS and A-level. We seek to ensure that pupils' learning is purposeful, enjoyable and rewarding.

Key Stage 3 Curriculum 2019 - 2020

In Years 8 and 9 all classes were un-streamed. Pupils were divided alphabetically into five Collect groups and were taught in this arrangement for non-practical subjects. The practical subjects (Art and Design, Home Economics, Music, Science and Technology) were taught in six alphabetically arranged groups. In Years 9 and 10 the three Science subjects (Biology, Chemistry and Physics) were taught separately, each for two periods a week. All pupils studied French in Year 8 and took up a second language in Year 9, choosing between German and Spanish. Pupils in Year 8 followed a course in Learning for Life and Work comprising elements of Personal, Social, Health and Citizenship Education. The Personal and Social component, where possible, was delivered by Collect teachers. In Year 9 pupils continued with one period a week of Employability, Drugs Education and Study Skills, taught by trained staff and, where possible, by Collect Teachers. In Year 10 pupils followed a course in Employability for one period a week with focus on career options, subject choice, decision-making and action-planning. Modules in Drug and Alcohol Awareness, Personal Responsibility, Relationships and Enterprise were also delivered in a further period of Learning for Life and Work. The School week was divided into 45 periods, each 35 minutes long. The Key Stage 3 Curriculum is set out below.

Key Stage 3 Subject	Number of Periods		
	Year 8	Year 9	Year 10
Art and Design	2	2	2
Careers			1
Drama	1	-	-
English	5	5	5
French	5	4	3
Games	2	2	2
Geography	3	3	3
German/Spanish	-	3	3
History	3	3	3
Home Economics	2	2	2
Information Technology	2	1	1
Learning for Life and Work	2	1	1
Mathematics	6	5	5
Music	2	2	2
Physical Education	2	2	2
Religious Education	2	2	2
Science	4		
Biology		2	2
Chemistry		2	2
Physics		2	2
Technology	2	2	2
Total	45	45	45

Key Stage 4 Curriculum 2019 - 2020

Pupils in Key Stage 4 (Years 11 and 12) followed a common core curriculum and then chose from a range of subject options. Pupils were entered for either 9 or 10 subjects at GCSE; however, examinations were cancelled because of Covid-19 and school was asked to issue centre assessed grades. All pupils were entered for GCSEs in English, English Literature and Mathematics. All studied at least one Modern Language (French, German or Spanish) with some choosing to take two languages at this level. Pupils took either Double Award Science at GCSE, or at least one of the three Sciences (Biology, Chemistry and Physics). Pupils were advised to choose one subject from Environment and Society (Business Studies, Geography, History or Food and Nutrition). All pupils in Year 11 and 12 took a GCSE in Religious Studies. Non-GCSE subjects taken by all pupils were Physical Education, Games, and Learning for Life and Work, a course including Careers and Study Skills.

Awarding Body	Subject
CCEA	Art and Design
CCEA	Biology
CCEA	Business Studies
CCEA	Chemistry
CCEA	Digital Technology
CCEA	English Language
CCEA	English Literature
CCEA	Food and Nutrition
CCEA	French
CCEA	Geography
CCEA	German
CCEA	History
CCEA	Mathematics
CCEA	Further Mathematics
CCEA	Music
CCEA	Physical Education
CCEA	Physics
CCEA	Religious Studies
CCEA	Science: Double Award
CCEA	Spanish
CCEA	Technology and Design

Sixth Form Curriculum 2019 - 2020

All pupils in Year 13 studied 3 or 4 subjects and were entered for AS examinations; most continued with 3 subjects in Year 14 and were entered for the full A-level qualification. However, examinations were cancelled because of Covid-19 and schools were asked to provide centre assessed grade. In the Sixth Form, modules were offered in Careers and Study Skills, General Studies. Courses were offered in Arabic Language and Culture, First Aid and Yoga and community placements were undertaken in primary schools and care homes.

AS and A2 Level Subjects

Awarding Body	Subject Title
CCEA	Art and Design
CCEA	Biology
CCEA	Business Studies
CCEA	Chemistry
CCEA	Economics
CCEA	English Literature
CCEA	French
CCEA	Geography
CCEA	German
CCEA	Government and Politics
CCEA	Health and Social Care
CCEA	History
CCEA	Mathematics
CCEA	Further Mathematics
CCEA	Moving Image Arts
CCEA	Music
CCEA	Nutrition and Food Science
EDEXCEL	Physical Education
CCEA	Physics
CCEA	Religious Studies
CCEA	Software Systems Development
CCEA	Spanish
CCEA	Technology and Design

Careers Education and Guidance

The aim of Careers Education at Friends' School is to help pupils to know themselves better; be aware of education, training and career opportunities; and to make the transition from school to adult life.

In Years 8 & 9, through a module in Employability and a programme of organised events, pupils had the opportunity to examine personal qualities and skills; consider local and global employment opportunities; explore the changing world of work; and consider aspects of enterprise and entrepreneurship. In Year 10, pupils received one period a week of Careers Education and Employability and had the opportunity to examine personal qualities and skills and consider GCSE choices. They were also able to examine job application skills and interview techniques and develop skills in presentation and team-working. The Careers Department was involved in consultation with pupils and parents about subject choice for GCSE.

At **Key Stage 4**, pupils received one period a week of Careers Education throughout Year 12 and were also involved in a programme of organised events. They were able to discuss post-16 pathways: consider AS and A Level subject choices; undertake further work on Personal Career Planning; and attend an Advice Day following the publication of GCSE results.

In the **Sixth Form**, pupils received Careers Education through the Personal and Social Education Programme. In Year 13, pupils received one period a week of Careers Education and explored choices regarding employment, Further and Higher Education. Work experience placements planned for June were cancelled due to lockdown, but pupils were able to undertake preliminary work on UCAS. In Year 14, pupils received advice on applications to Further and Higher Education on an individual basis and were able to experience a Mock Interview conducted by outside specialists

School Terms and Holidays

2019 - 2020 (Please note that all dates were inclusive)

Autumn Term

Wednesday 28 August to Friday 20 December

Half Term:

Monday 28 October to Friday 1 November

Christmas Holidays:

Monday 23 December 2019 to Friday 3 January 2020

Spring Term*

Monday 6 January to Friday 3 April

Half Term:

Monday 17 February to Friday 21 February

Easter Holidays:

Monday 6 April to Friday 17 April

Summer Term*

Monday 20 April to Friday 30 June

Exceptional Closure Dates:

Friday 18 October

Monday 17 March

Friday 15 May**

Monday 25 May**

Monday 29 June**

* Schools were closed on 20 March 2020, and teaching was carried out online for the remainder of the school year

** These staff days were held remotely during the period of the school closure

The School Day

School started at 8.45 am. From Monday to Thursday. Period 1 incorporated registration and took place in Collect Rooms, followed by assemblies or extended Collect. On Fridays, Period 1 was a timetabled class. School ended at 3.30 pm from Monday to Thursday and at 2.55 pm on Fridays to facilitate weekly meeting time for staff.

Monday – Thursday

8.30	Building open to pupils
8.45 – 9.15	Period 1 (Registration followed by Assembly or Extended Collect)
9.15 – 9.50	Period 2
9.50 – 10.25	Period 3
10.25 – 10.40	BREAK
10.40 – 11.15	Period 4
11.15 – 11.50	Period 5
11.50 – 12.25	Period 6
12.25 – 1.00	Period 7 (Lunch Years 8-10)
1.10 – 1.45	Period 8 (Lunch Years 11-14)
1.45 – 2.20	Period 9
2.20 – 2.55	Period 10
2.55 – 3.30	Period 11

Friday

8.30	Building open to pupils
8.45 – 9.15	Period 1
9.15 – 9.50	Period 2
9.50 – 10.25	Period 3
10.25 – 10.40	BREAK
10.40 – 11.15	Period 4
11.15 – 11.50	Period 5
11.50 – 12.25	Period 6
12.25 – 1.00	Period 7 (Lunch Years 8-10)
1.10 – 1.45	Period 8 (Lunch Years 11-14)
1.45 – 2.20	Period 9
2.20 – 2.55	Period 10

Annual Attendance Rate

2019 - 2020

(All Pupils)

2019 – 2020 = 96.9 %

Public Examination Results 2019 - 2020

GCSE

Number of pupils in Year 12 145
 Number of those with a Statement of Special Educational Needs 3

Percentage entered for 7 or more subjects 99.3
 Percentage achieving 7 or more passes at Grades A*-C 97.2

Percentage entered for 5 or more subjects 99.3
 Percentage achieving 5 or more passes at Grades A*-C 99.3

GCSE Level June 2020 ANALYSIS OF RESULTS (% achieving each grade)

	<i>Entered</i>	A*	A	B	C*	C	D	E	F	G	U
Art & Design	15	66.67	20.00	13.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Biology	51	31.37	45.10	17.65	1.96	3.92	0.00	0.00	0.00	0.00	0.00
Business Studies	45	22.22	33.33	15.56	17.78	6.67	4.44	0.00	0.00	0.00	0.00
Chemistry	57	31.58	42.11	19.30	7.02	0.00	0.00	0.00	0.00	0.00	0.00
Digital Technology	21	28.57	23.81	23.81	14.29	9.52	0.00	0.00	0.00	0.00	0.00
English	145	24.83	49.66	22.07	2.76	0.69	0.00	0.00	0.00	0.00	0.00
English Literature	140	32.86	40.00	22.14	2.86	2.14	0.00	0.00	0.00	0.00	0.00
French	63	28.57	49.21	9.52	6.35	4.76	1.59	0.00	0.00	0.00	0.00
Further Mathematics	61	55.74	39.34	4.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Geography	74	22.97	43.24	22.97	6.76	2.70	1.35	0.00	0.00	0.00	0.00
German	30	30.00	23.33	16.67	10.00	13.33	6.67	0.00	0.00	0.00	0.00
History	58	27.59	37.93	18.97	8.62	5.17	1.72	0.00	0.00	0.00	0.00
Home Economics F&N	43	18.60	46.51	20.93	9.30	4.65	0.00	0.00	0.00	0.00	0.00
Mathematics	145	38.62	46.21	15.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Music	17	29.41	35.29	23.53	5.88	5.88	0.00	0.00	0.00	0.00	0.00
Physical Education	23	34.78	34.78	26.09	4.35	0.00	0.00	0.00	0.00	0.00	0.00
Physics	47	38.30	46.81	12.77	2.13	0.00	0.00	0.00	0.00	0.00	0.00
Religious Studies	140	40.71	44.29	5.00	4.29	5.00	0.71	0.00	0.00	0.00	0.00
Science (Double Award)	170	18.82	45.29	17.65	12.35	3.53	2.35	0.00	0.00	0.00	0.00
Spanish	61	27.87	45.90	9.84	8.20	6.56	1.64	0.00	0.00	0.00	0.00
Technology & Design	21	23.81	33.33	19.05	14.29	9.52	0.00	0.00	0.00	0.00	0.00
Totals	1427	30.97	42.82	16.33	5.82	3.15	0.00.91	0.00	0.00	0.00	0.00
Cumulative %		30.97	73.79	90.12	95.94	99.09	100.00	100.00	100.00	100.00	100.00
2019 Cumulative	1399	26.95	66.19	84.63	93.35	97.14	99.36	99.79	99.79	99.93	100.00
2018 Cumulative	1316	33.89	73.94	92.55	N/A	98.10	99.92	99.92	100.00	100.00	100.00
2017 Cumulative	1440	35.35	74.24	93.89	N/A	99.24	99.86	100.00	100.00	100.00	100.00
2016 Cumulative	1394	27.26	64.28	89.31	N/A	97.92	99.64	100.00	100.00	100.00	100.00
2015 Cumulative	1424	29.03	65.61	90.35	N/A	98.73	99.93	100.00	100.00	100.00	100.00

Public Examination Results 2019 - 2020

AS Level

Number of pupils in Year 13	129
Number of those with a Statement of Special Educational Needs	6
Percentage achieving 3 or more passes at Grades A-C	82.4
Percentage achieving 2 or more passes at Grades A-E	100

AS Level June 2020 ANALYSIS OF RESULTS (% achieving each grade)

	<i>Entered</i>	A	B	C	D	E	U
Art & Design	7	100.00	0.00	0.00	0.00	0.00	0.00
Biology	56	41.07	25.00	19.64	14.29	0.00	0.00
Business Studies	25	28.00	32.00	28.00	12.00	0.00	0.00
Chemistry	43	46.51	27.91	16.28	9.30	0.00	0.00
Economics	9	22.22	33.33	22.22	22.22	0.00	0.00
English Literature	17	58.82	29.41	11.76	0.00	0.00	0.00
French	13	46.15	30.77	23.08	0.00	0.00	0.00
Geography	26	50.00	26.92	15.38	7.69	0.00	0.00
German	5	60.00	40.00	0.00	0.00	0.00	0.00
Health & Social Care	14	28.57	57.14	14.29	0.00	0.00	0.00
History	32	37.50	40.63	15.63	6.25	0.00	0.00
Mathematics	51	58.82	29.41	7.84	3.92	0.00	0.00
Moving Image Arts	6	100.00	0.00	0.00	0.00	0.00	0.00
Music	1	100.00	0.00	0.00	0.00	0.00	0.00
Nutrition & Food Science	15	40.00	33.33	20.00	6.67	0.00	0.00
Physical Education	4	50.00	25.00	25.00	0.00	0.00	0.00
Physics	24	37.50	25.00	25.00	12.50	0.00	0.00
Politics	19	52.63	36.84	10.53	0.00	0.00	0.00
Religious Studies	19	52.63	26.32	21.05	0.00	0.00	0.00
Software Systems Development	2	50.00	50.00	0.00	0.00	0.00	0.00
Spanish	17	58.82	29.41	11.76	0.00	0.00	0.00
Technology & Design	6	66.67	16.67	16.67	0.00	0.00	0.00
Totals	411	47.69	29.68	16.06	6.57	0.00	0.00
Cumulative %		47.69	77.37	93.43	100.00	100.00	100.00
2019 Cumulative	445	40.67	69.66	88.54	97.53	99.10	100.00
2018 Cumulative	493	42.60	70.99	87.42	96.15	99.59	100.00
2017 Cumulative	463	37.58	69.55	89.63	96.33	99.14	100.00
2016 Cumulative	495	41.01	66.67	82.02	93.13	97.78	100.00
2015 Cumulative	540	43.70	68.33	87.41	94.81	98.89	100.00

Public Examination Results 2019 - 2020

Advanced Level

Number of pupils in Year 14	130
Number of those with a Statement of Special Educational Needs	2
Percentage achieving 3 or more passes at Grades A*-C	94.6
Percentage achieving 2 or more passes at Grades A*-E	100

Advanced Level June 2020 ANALYSIS OF RESULTS (% achieving each grade)

	<i>Entered</i>	A*	A	B	C	D	E	U
Art & Design	4	75.00	25.00	0.00	0.00	0.00	0.00	0.00
Biology	53	16.98	32.08	30.19	16.98	3.77	0.00	0.00
Business Studies	32	9.38	40.63	37.50	12.50	0.00	0.00	0.00
Chemistry	40	30.00	30.00	25.00	10.00	5.00	0.00	0.00
Digital Technology	2	0.00	100.00	0.00	0.00	0.00	0.00	0.00
Economics	11	9.09	27.27	36.36	27.27	0.00	0.00	0.00
English Literature	19	31.58	42.11	15.79	10.53	0.00	0.00	0.00
French	12	0.00	50.00	33.33	16.67	0.00	0.00	0.00
Further Mathematics	7	71.43	28.57	0.00	0.00	0.00	0.00	0.00
Geography	26	15.38	38.46	26.92	15.38	3.85	0.00	0.00
German	3	0.00	33.33	66.67	0.00	0.00	0.00	0.00
Health & Social Care	7	14.29	42.86	42.86	0.00	0.00	0.00	0.00
History	21	14.29	38.10	28.57	19.05	0.00	0.00	0.00
Mathematics	56	35.71	28.57	26.79	5.36	3.57	0.00	0.00
Moving Image Arts	6	16.67	50.00	33.33	0.00	0.00	0.00	0.00
Music	4	25.00	50.00	25.00	0.00	0.00	0.00	0.00
Nutrition & Food Science	6	0.00	33.33	50.00	16.67	0.00	0.00	0.00
Physical Education	11	9.09	27.27	27.27	27.27	9.09	0.00	0.00
Physics	28	25.00	25.00	25.00	17.86	7.14	0.00	0.00
Politics	15	33.33	20.00	40.00	6.67	0.00	0.00	0.00
Religious Studies	15	6.67	33.33	40.00	20.00	0.00	0.00	0.00
Software Systems Development	4	0.00	50.00	25.00	25.00	0.00	0.00	0.00
Spanish	15	13.33	40.00	46.67	0.00	0.00	0.00	0.00
Technology & Design	4	50.00	25.00	0.00	25.00	0.00	0.00	0.00
Totals	401	21.70	33.92	29.43	12.47	2.49	0.00	0.00
Cumulative %		21.70	55.61	85.04	97.51	100.00	100.00	100.00
2019 Cumulative	421	18.29	46.79	78.38	92.87	97.39	99.29	100.00
2018 Cumulative	405	14.07	45.19	79.01	95.56	98.27	100.00	100.00
2017 Cumulative	370	20.54	51.62	80.54	93.51	97.84	100.00	100.00
2016 Cumulative	432	16.67	44.68	74.31	90.51	96.76	99.54	100.00
2015 Cumulative	381	13.65	40.68	71.39	93.44	98.69	100.00	100.00

Public Examination Results 2019 - 2020

Years 12, 13 and 14 (continued)

Examination Performance

Trend Data

GCSE	2017	2018	2019	2020
Percentage of Year 12 pupils gaining 5 or more GCSEs at Grades A* - C	100	100	97	99
Northern Ireland Grammar School Average 5 or more GCSEs at Grades A* - C	97	96	96	N/A
Percentage of Year 12 Pupils gaining 7 or more GCSEs at Grades A* - C (including English and Mathematics)	99	98	94	97
Northern Ireland Grammar School Average 7 or more GCSEs at Grades A* - C (including English and Mathematics)	90	90	90	N/A

A Level	2017	2018	2019	2020
Percentage of Year 14 pupils gaining 2 or more A Levels at Grades A* - E	100	100	100	100
Northern Ireland Grammar School Average 2 or more A Levels at Grades A* - E	100	100	100	N/A
Percentage of Year 14 Pupils gaining 3 or more A Levels at Grades A* - C	87	89	88	95
Northern Ireland Grammar School Average 3 or more A Levels Grades A* - C	78	78	80	N/A

Year 14 School Leavers' Destinations 2019 - 2020

Percentage of Leavers to:

Higher Education	Further Education	Employment	Unknown
*94	4.6	0.7	0.7

*Including pupils taking a gap year prior to entry at university

Activities and Achievements

Bereavements

The school community was profoundly saddened by the death of Anya Cunningham on 24 March 2020. We were also deeply saddened to learn of the death of one of our past pupils, Lewis McCracken, on 30 April 2020. We hope to hold commemorative events for both pupils in this academic year.

Academic Achievements

Following the school closure in March, all public examinations were cancelled and schools were asked to provide centre assessment grades (CAGs) for pupils entered for GCSE, AS and A-level examinations, which were then to go through a standardisation process overseen by CCEA. When AS and A2 results were initially received on 13 August, 5.2% of A2 entries and 6.3% of AS entries had gone up, with 21.7% of A2 entries and 7.5% AS entries downgraded. The Minister, Peter Weir, then announced on Monday 17 August that all pupils would receive their centre assessment grade or the CCEA grade, whichever was higher. Results were then re-issued to pupils on Friday 21 August.

Advanced level: 130 pupils were entered for A-levels in 2020. Frances Atcheson, Andrew Elwood, Ross Little, Keelan Reid and Alana Rogan were each awarded 4 A*s; Paul Cox and Murray McIntyre were awarded 3 A*s and 1 A; and Rachel Geddis, Ethan Millar, Jack Netherton, Sophie Scott and Hannah Wilson were each awarded 3 A*s. Alana Rogan took up a place at Cambridge to read Veterinary Science, and Lara Hatwell went up to Oxford to read History.

AS level: 129 pupils were entered for AS examinations. All pupils were awarded at least three passes at A-E, and returned to school to complete A-levels. 41 pupils were awarded 3 or more A grades; of these, 10 pupils were awarded 4 As: Ella Agnew, Bethany Au, Molly Davidson, Alice Francey, Joshua Hamilton, Ellie Knox, Rachel McElrath, Joel Whitten, Rachel Wilson (12D) and Rachel Wilson (12E). A further three received 3 As and one B (Mahd Farooqui, Rachel Paul and Jamie Scott). AS results are indicative and will not form part of the final A-level qualification; pupils will sit A2 modules next year and will have a calculated score assigned to them for the AS modules they should have taken in 2020.

GCSE: 144 pupils were entered for GCSE examinations in 2020. 142 pupils achieved 7 or more GCSEs at A* - C including English and Maths. One pupil with SEN completed only four GCSEs for pastoral reasons. Six pupils were awarded 10 A* grades: Caleb Alexander, Sophie Anderson, Carrie Barbour, Clare Grieve, Aidan Maclean and Naomi Trimble. A total of 52 pupils scored 10 A*/A grades. 3 pupils did not achieve the equivalent of 14 points, the total normally required to remain at school.

Targets for 2021

	2017	2018	2019	2020	2021 Targets
GCSE: 7+ A*-C incl. English & Maths	99%	99%	94%	99%*	100%
AS level: 3+ A-C	77%	75%	80%	82.4%*	No target set
A-level: 3 + A*- C	87%	89%	87%	94.6%*	93%

* 2020 grades are centre assessment grades and, at AS and A2, also include upgrades from CCEA.

British Education Awards: Bethany Au was overall winner in the Northern Ireland region for GCSE achievement, and received her award at a ceremony in Manchester in January.

Inspection: The ETI were in school from 12-14 November to conduct a full inspection. As well as a focus on English/Literacy and Mathematics/Numeracy, there was a supplementary subject focus on History. Classroom visits did not take place because of Action Short of Strike; however, members of the leadership team engaged in discussions with inspectors, and there were meetings with pupils. A report was published on 31 January. Although, because of the context in which the inspection took place, no overall judgement was possible, the ETI were satisfied that safeguarding arrangements were in line with DENI guidance.

Speech Day 2019 took place on 6 September. The guest of honour was Professor John McGrath, Professor of Environmental Microbiology at QUB, who was very well received by parents and pupils. Certificates and subject prizes were distributed to those who had completed A-level and AS examinations.

The GCSE Reception 2019 took place on 7 November. The speaker was Old Scholar and Deputy Mayor of Lisburn and Castlereagh City Council, Jonny McCarthy, who received a warm welcome back to school. GCSE certificates and prizes were presented.

Bible Sunday was not able to take place because of the school closure; no new date has been set.

Prefects 2019-20: all pupils entering their final year were invited to be prefects and badges were given out at a special assembly in April 2019. Following consultations with pupils and staff, the following took up roles of special responsibility:

Head Boy: Ross Little; **Head Girl:** Cathy Fox; **Deputies:** Rory Brown, Jack Harte (13B), Reece Malone, Stuart Patterson, Ellie Bamford, Kate Boomer, Sarah King, Sophie Maxwell; **Senior Prefects:** Frances Atcheson, Matthew Cairns, Aoife Doyle, Andrew Elwood, Krystyna England, Max Gillespie, Jack Harte (13C), Cara McEwen, Ethan Millar, Jack Netherton, Jade Pickering, Conor Quinn, Sarah Sandford, David Scott, Harry Scott, Ren Thompson and Hannah Wilson; **House Captains:** **Aughrim:** Joe Anderson and Sophie Hannigan; **Collin:** Fergus McEwen and Rachel Kennedy; **Croob:** Conor Irwin and Rachael Ledbury; **Divis:** Keelan Reid and Rachel Geddis.

School Council: at an election in December, the following were appointed as representatives:

Year 8: Anthony Fletcher, Trudy Murray, Oisín O'Hagan; Year 9: James Fisher, Cormac McEntee, Ryley Murphy; Year 10: James Hamber, Lucas Orr, Madison Sandeman; Year 11: Dylan Cole, Donald Gillespie, Joshua McComb; Year 12: Hannah Brady, Aidan Maclean, Ben Moore; Year 13: Ryan Beckett, Conor Kennedy, Jodie Marshall; Year 14: Jordan McClelland, Keelan Reid, Ren Thompson

DSC Signature Project: our Shared Education Project with St Dominic's Grammar School was in its fifth year, but activities were curtailed following the coronavirus outbreak. In September, pupils from Friends' and St Dominic's took part in joint coaching sessions for camogie and hockey; Year 13 pupils visited Westminster in October as part of our Politics in Action project on the implications of Brexit; and 10C went to the Somme Heritage Centre in November as part of a History initiative.

Music: The Christmas Concert took place in St Patrick's Cathedral on Wednesday 11 December, with 700 people in attendance. Musicians also took part in carol singing at Lisburn Intermediate Care Centre and at the Hillsborough Christmas market. The Chamber Choir and a number of soloists performed at Hillsborough Meeting House on 11 March, where funds were raised for Quaker Cottage. This was to be the final performance of the year, as the Spring Concert, scheduled for 18 and 19 March, had to be cancelled because of government advice about large gatherings. However,

pupils in the various choirs and ensembles made recordings of their pieces and these were made available on YouTube. The Joint Quaker Schools' Choral Festival, scheduled for 28 March in Beverley Minster, also fell victim to the pandemic.

School Musical: over 200 pupils were involved in an excellent production of *Oliver*, which played in front of large and enthusiastic audiences from 23-25 October. Lead roles were played by Joshua Coulter (Oliver), Ellie Bamford (Nancy), Joshua Hamilton (Fagin), Ryan Beckett (Bill Sikes) and Scott Dillon (the Artful Dodger). The director was Ciara Lowe, with an orchestra led by Niamh Blakeman and Peter Briggs.

The Arts: Lara Esler had her A2 artwork displayed at the True Colours exhibition in the Ulster Museum in January 2020.

Competitions: pupils continued to be involved in a range of competitions, including the Royal Society of Chemistry's Young Analyst and the European Commission's *Juvenes Translatores*. In the UK Maths Challenge, five pupils (Eve McGurnaghan, Donald Gillespie, Peter Thompson, Dylan Briggs and Andrea Cox) achieved Gold in the Intermediate competition; they also qualified for Kangaroo challenge, meaning they were among the top 5% in the UK. The Junior team (Scott Buchanan, Matthew Robinson, Joshua Coulter and Jason Chu) won the NI regional final in March, but were unable to travel to London in June for the UK finals because of the pandemic. In the Schools' Remote Control Grand Prix held at Forestside in October, the Friends' Team (Joshua McComb, Donald Gillespie, David Thompson and Dylan Cole, all Y11) picked up the award for best car body design. In the Lego Mindstorms Robotics, the Friends' team (Joshua Andrews, Scott Buchanan, Christopher McComb, Alexander Hamilton, Joshua Kennedy and Nathaniel Barr, all Y10) finished runners-up in the regional competition in February, but were unable to participate in the final which had been scheduled to take part in the NEC in Birmingham in March.

Northern Ireland Youth Council: Orlagh Marley (Y12) took part in an NICCY panel on mental health in schools in February, and contributed to a Q & A session involving pupils from other schools.

Public Speaking: in the All-Ireland Concern debates, the senior team (Lara Hatwell, Keelan Reid, Ren Thompson, Beth Eccles, Jamie Galbraith, Clare Grieve, Kayla Grimley, Salma Salim, Cameron Hanna, Holly Thompson, Mischa Watson and Eden Wilson) qualified for the semi-final of the competition for the first time; however, because of lockdown, the final did not take place. The German debating team took part in the interschool competition at QUB in February. At the MUN conference at Wesley College, Dublin in March, Cameron Hanna (Y14) was Highly Commended in the Security Council.

Charities: The Charity Committee raised funds for Jeans4Genes, the Heartbeat Trust, Children in Need and Save the Children. A number of Sixth Formers took part in Movember. The Christmas concert raised £1700, shared between Quaker Service and the Haematology Unit at the Belfast Hospital for Sick Children, where two of our pupils were being treated. An additional £450 was raised for the latter cause at a talent show held in school on 19 December, and we once again took part in the Christmas Hamper Appeal for Quaker Cottage.

The Eco Committee ran a 'Friends of the Environment Day' in December, during which 200 shrubs were planted in the gabions outside the East Suite; weeding and planting took place in the courtyard; the pond and garden were tidied; and members of the committee organised recycling in classrooms. The event was sponsored by the PTA and OSA. An oak and a beech were also planted on the lawn at the front of school to replace the copper beech that had been removed in 2019.

Mental Health Group: Year 13 pupils organised a series of events, including a week of activities during lockdown, to promote well-being.

Work experience placements were limited to those organised in the first half of the academic year; no pupils were able to undertake placements in June because of lockdown.

Team Games

Boys' Hockey: the 1st XI had a very successful season under co-captains Rory Brown and Ollie Kidd. After a disappointing Irish Schools' Competition, they swept all before them in domestic games. Following a 4-2 win over Banbridge in the semi-final of the McCullough Cup, the boys defeated Wallace in front of a large crowd at Lisnagarvey on 12 December, with a magnificent Oliver Kidd hat-trick giving Friends' a 3-0 win. In the Burney Cup, after convincing victories over Banbridge in the quarter-final and Wallace in the semi-final, the boys were due to play Sullivan in the showpiece final in April. However, the match was called off because of the pandemic, and the trophy was shared. The 2nd XI had qualified for the final of the Prior Shield, but the final against WHS was also cancelled. In the Interprovincial series in Belfast in September, Conor Quinn, Conor Irwin, Matthew Aughey and Jamie Anderson all played for the Ulster U18 team, and Harry Archbold (Y11) and Mackenzie Connor (Y12) both played for the championship-winning U16s. Connor Quinn (Y14) played for the Ireland U18 team and Conor Mackenzie (Y12) for the U16s in the series against England at Lilleshall in February.

Girls' Hockey: the 1st XI enjoyed a very successful season under captain Rachel Geddis. Although they did not progress beyond the group stages in the Super League, they had an excellent run in the Senior Schools' Cup. After defeating MCB in the quarter-finals and Omagh Academy in the semi-final, the girls reached the final for the first time since 1999 and played BRA. Following a thrilling final in front of a large crowd at Lisnagarvey the girls lost 4-2, with Sophie Kidd scoring the Friends' goals. In the Interprovincial series in Cork in September, Ella Agnew played for the winning Ulster U18 team, with Ella Brown, Darcy McGall and Sophie Kidd all enjoying success with the U16 team. Ella, Sophie and Darcy also played for the Ireland U16 team the series against England at Lilleshall in February.

Rugby: the 1st XV had a memorable season with captain Jack Harte leading the way. They secured three bonus point wins in the group stages of a revamped Schools' Cup before defeating Ballyclare HS in a thrilling 24-22 replay in front of a large crowd at Friends' in the last 16. Their campaign came to an end with defeat to RBAI in the quarter final at Osborne Park. The 2nd XV reached the final of the 2nd XV Trophy against Regent House but lost 24-20 after a spirited second-half comeback.

Netball: the captain was Aoife Doyle, and although the girls enjoyed competition throughout the year, success was to elude them. The Junior Girls finished runners-up to Aquinas in the Premier 2 League Final at the Racquets Club in March. Emily McMurtry (Y14) and Aoife Doyle (Y13) trained with the U21 NI Development Squad.

Cross Country: having won the District title for a second year the Junior Girls dominated the Ulster Championships, with the team of Katie McCleery, Ella Latuske, Anna Warwick, Charlotte Snape and Katie Callaghan overall winners. Ava Mehaffey was 2nd in the District Minor Girls' event and finished 5th in the Ulster Championships. The girls then travelled to Santry on 7 March and came back as All-Ireland Champions; Katie McCleery (6th overall) qualified for the UK Schools' Championships in Falkirk; and Ava Mehaffey (Y9) was placed 9th in the Minor Girls. Harry Scott (Y9) also qualified for the Minor Boys' event and finished a very creditable 33rd.

Athletics: the 2020 season was cancelled because of the pandemic. Abby Tate (Year 13), however, completed throughout the year, finishing 4th in the Intermediate Girls category at the Ulster Schools Multi-Event competition in September. At the Northern Ireland and Ulster Club Indoor Athletic Championships, she claimed the U18 Long Jump title and achieved bronze in the 60m hurdles.

Swimming: at the Swim Ulster competition in October, Holly Robinson won Gold in the 500m fly; Paul Cox won Silver in the 200m individual medley and Bronze in the 100m breaststroke; Andrea Cox won Silver in the 100m fly; and Noah Poots won Bronze in the 110m freestyle.

Badminton: the Y8 girls' team (Amber Buchanan, Zoe Kearon, Luisa Rooney and Eva Scott) defeated Coleraine GS to win the Year 8 Cup; in the Minor League Division 1, the girls' team (Alana Jiandani, Jasmine Buchanan, Isabella Connor & Olivia Rooney) defeated Royal & Prior 4-2 and qualified for the All-Irelands; the Y8 boys' team (Ross Glover, Jamie Blakeman, Daniel McFaul and Charlie Keyes) won the Division 1 Cup by defeating Wallace; and the minor boys' team (Ross Glover, Carrig Muldoon, Jamie Blakeman and Cillian Quinn) defeated Coleraine to win the Minor League Division 2 Cup. Amber Buchanan was selected for Badminton Ireland's U13 National team and was due to compete in the 2020 Glasgow International Youth Games in May, which were subsequently cancelled.

Tennis: no fixtures were played in the summer term because of lockdown. Isabella Connor (Y10) continued to progress well and won the U16 West of Scotland LTA tournament at the beginning of February.

Cricket: no fixtures took place because of the school closure.

Table tennis: Daniel McFaul (Y8) represented Ireland U13s at the international tournament in Budapest in February.

Basketball: Ben Martin (Y10) was selected for the Irish U16 team.

Football: Kerrie Beattie (Y13) was selected to play for the Northern Ireland U19 team.

School Trips

Hockey tour: Senior Girls took part in a tour to Wesley College in Dublin in September and played matches against their hosts and Dublin High School.

Spanish homestay visit: In October, 28 pupils travelled to Salamanca, where they stayed with host families, took part in languages classes and visited local attractions including the cities of Segovia and Ávila.

German Exchange: Our partnership with the Remstal Gymnasium was in its twelfth year. In October, 20 pupils travelled to Weinstadt, where they stayed with their partners, attended classes in the school and took part in visits to Ulm, the Mercedes Museum in Stuttgart and other local attractions. The return visit to Lisburn took place just in February 2020.

SU weekends: senior pupils enjoyed their weekend in Coleraine in November, and in January, 57 pupils from Years 8-14 travelled to the Cleenish Centre in Fermanagh.

Senior rugby tour: the squad travelled to Brown's Camp in Portugal in December.

Theatre visits: Y13 English Literature students travelled to London in December to see Brian Friel's *Translations*; Y14 pupils travelled to London in January to see *As You Like It*. Trips were part-funded by the PTA.

Junior ski trip: 105 pupils and 10 staff travelled to Folgaria in the Italian Dolomites in February and enjoyed fine skiing and evening activities including snow-tubing and ice-skating.

MUN: a 17-strong Friends' delegation took part in the conference at Wesley College Dublin in January.

Note: A number of trips were cancelled because of the pandemic, including the Chamber Choir trip to Yorkshire, scheduled for March; the Physics trip to CERN in Geneva, scheduled for April; the Year 9 Languages trip to Paris, scheduled for June; and Duke of Edinburgh Expeditions scheduled for the summer.

Parental Involvement

In 2019-2020, Parents' Meetings took place for Years 8, 10, 12, 13 and 14 and were well attended; the Year 9 and Year 11 consultations did not take place because of the closure. Information evenings were held in December to give advice about GCSE and A-level subject choices. Open Days were held for prospective entrants to Years 8 and 13 in January and March respectively. A virtual Induction Evening was held for the incoming Year 8 pupils and their parents in June 2020, as it was not possible to invite them into school during the closure. Parents of new entrants into Year 8 were telephoned by a member of Senior Staff.

Parents of all pupils received a report following School Examinations in January and, although school exams did not take place, parents of those in Years 8-11 received a report following in June on work completed throughout the year, including the period of lockdown. Progress review meetings were held for pupils sitting public examinations in February. Information booklets were produced for Year 8 pupils and their parents and for Sixth Formers new to the School. Parents gave valuable support to the School through their assistance with sport and games; many also gave practical help to the Careers Department by taking part in interview panels for the Mock Interviews held for all pupils in Year 14 in November 2019.

PTA and Old Scholars' Association

The Board of Governors places a high value on the role which the PTA and the Old Scholars' Association play in maintaining and strengthening links between School and home and between past and present.

The Parent Teacher Association, chaired by Simon Leech, was active throughout the year. The AGM took place in September, at which a new committee was elected. A quiz was held for new Year 8 parents and their children in November, but other activities, including the barbecue for the new Year 8 intake, were curtailed because of the school closure.

The President of the Old Scholars' Association was Stephen Moore. A table quiz, the President's Dinner and the AGM were all cancelled because of the pandemic.

Safeguarding

A Safeguarding Team is in place in Friends' School.

The Designated Governor with responsibility for Safeguarding is Professor Alan Woodside. The Designated Teacher for Safeguarding is Phillip Elliott (Vice Principal) and the Deputy Designated Teachers for Safeguarding are Mary Waring (SENCO) and Ciara Lowe (Senior Teacher).

The Training Booklet for staff reflects the latest guidance issued by the Department of Education. Phillip Elliott, Mary Waring and Ciara Lowe led Safeguarding training for all members of staff, teaching and non-teaching, Prefects and Mentors at the start of the academic year and on arrival in School, throughout the year, for all new members of staff

All parents received a Safeguarding information leaflet during 2019-20 which included procedures for reporting. Assemblies were held to inform all pupils about Safeguarding and the procedures for reporting and support, both inside and outside School. Safeguarding messages were also promoted actively through a Learning for Life and Work curricular programme and external agencies. A Pastoral Staff Photograph Board is on display in the Front Foyer of School to enable pupils to access staff support, and a general Pastoral Noticeboard informs pupils and staff of support organisations outside of School. Counselling support was offered by two counsellors on a weekly basis, with access available through a confidential request box.

Enrolment

On 11 October 2019 (the official school census date) the School's enrolment stood at **963**. The number was made up as follows:

Year Group	Number of Pupils	Number of pupils with Special Educational Needs
Year 8	145	5
Year 9	143	5
Year 10	142	1
Year 11	141	0
Year 12	147	3
Year 13	124	6
Year 14	121	2

On the same date there were **165** pupils in the Preparatory Department.

Staff Development Days

(Preparatory Department)

Baker Days

Wednesday 21 August 2019, Thursday 22 August 2019, Friday 23 August 2019, Monday 26 August 2019, Tuesday 27 August 2019

Exceptional Closure Days took place in the Preparatory Department on the following dates:

Monday 6 January 2020, Tuesday 17 March 2020,
The following did not take place due to COVID 19 restrictions:

Monday 20 April 2020, Monday 15 May 2020, Monday 25 May 2020

Staff Development Days

(Grammar)

Baker Days

Thursday 15 August 2019, Wednesday 21 August 2019, Friday 23 August 2019, Monday 26 August 2019, Tuesday 27 August 2019

AUTUMN TERM

Friday 18 October 2019

- RSE Training with Joe Harris Belfast HSC Trust
- Feedback ResearchEd Conference
- MidYIS/SIMS/Reports/Staff Wellbeing
- Individual Time
- AQE Invigilators' Briefing/Familiarisation Afternoon

SPRING TERM

Monday 17 March 2020

- Staff Meetings
- Collaborate Training
- Departmental Time

SUMMER TERM

Monday 29 June 2020

- Staff Meeting
- Pastoral Team Meeting
- Departmental Time

Tuesday 30 June 2020

- Pastoral Team Meeting
- Departmental Meeting

Security and Premises

A number of measures are taken to ensure the security of Pupils, Staff and Premises and these are reviewed periodically by the Board of Governors.

These include

- Back gates are either locked or manned during the School day, both gates monitored by CCTV
- Modern fire detection and alarm system
- CCTV system
- Monitored intruder alarm system
- Building secured by evening supervisor at the end of the day
- Staff on supervisory duty at break and mealtimes
- Consultation with PSNI Crime Prevention Officer
- Strong links with PSNI Community Liaison Team
- Consultation with Department of Education and Education Authority NI
- Consultation with the School's Professional Advisors
- Appropriate School Policies, Procedures and Guidelines.

Special Educational Needs

The School employs a qualified Nurse with responsibility for the health of all pupils during school hours. This responsibility includes providing assistance for pupils with specific medical needs. Assistance is provided for pupils with identified specific learning difficulties and, if recommended in a Statement of Special Educational Needs, the support of a Classroom Assistant is also provided for individual pupils. Likewise, for those with special needs arising from physical disabilities, the support of a Classroom Assistant may be provided after consultation with the Department of Education.

Financial Report
1 April 2019 - 31 March 2020
Summary of Accounts

Income and Expenditure Account 2019 - 2020

Income	2019/20	2018/19
	£	£
Department of Education Grants	4,956,686	4,731,570
Fee income	557,467	519,170
Voluntary Contribution	176,279	194,648
Misc Income	68,019	57,549
Total	5,758,451	5,502,937
Expenditure		
Teaching Staff Costs	4,067,107	3,877,124
Other Staff Costs	1,003,639	995,664
Other Operating Costs	725,992	672,707
Total	5,796,738	5,545,494
Surplus/Deficit to General Reserves	(38,287)	(42,557)

Balance Sheet as at 31 March 2020

Fixed Assets	£	Financed By:	£
Land and Buildings	5,555,222	Grammar School Reserves	(99,944)
Equipment and Furniture	171,138	Preparatory School Reserves	41,139
Endowment Investments	35,655	General Revenue A/C	2,931,711
Total Fixed Assets	5,762,015		
Current Assets			
Debtors	70,190	Capital Fees A/C	2,401,816
Cash at Bank and in hand	1,552,510	Endowments	35,655
Total Current Assets	1,622,699	Loans	1,229,721
Current Liabilities		Astroturf replacement fund	175,837
Creditors	668,777		
NET CURRENT ASSETS	953,922		
Total Assets less Current Liabilities	6,715,937		6,715,937

Financial Report
1 April 2019 - 31 March 2020
(continued)

	2019/20	2018/19
	£	£
Materials for Educational Purposes	98,813	91,313
Maintenance	56,957	48,617
Heat, Light, Water	123,390	108,426
Cleaning	31,716	26,202
Insurance, Bank, Audit	52,275	51,652
Misc	126,459	120,445
Examination Fees	83,352	87,517
Admin	32,742	30,883
Sports, Games, Travel	63,519	62,937
Purchase of Equipment	4,994	5,192
VAT	50,679	35,684
Total	<u>724,895</u>	<u>668,868</u>
Additional SEN Support (Grant Aided)	1,097	3,839
Total expenditure including SEN	<u>725,992</u>	<u>672,707</u>
Non-Teaching Staff Costs		
	2019/20	2018/19
Admin	536,857	542,751
Manual	287,744	277,949
Technicians	179,038	174,964
Total	<u>1,003,639</u>	<u>995,664</u>

Financial Report

1 April 2019 - 31 March 2020

(continued)

Gifts & Donations 2019 - 2020

Grammar School	£
Ulster Quarterly Meeting	5,000
Family Donation	1,000
McKeown Cup	25
	<hr/>
	6,025

Donations to Charities 2019 - 2020

During the financial year 2019 – 2020 pupils in the Preparatory Department and Grammar School raised **£19,876** for a variety of local and national charities. This was divided as follows:

Preparatory Department	£
Jeans for Genes (Autumn 2018)	300
Macmillan Cancer Support	610
	<hr/>
	910
Grammar School	
Cause	7,500
Concern	300
Habitat for Humanity	1,250
Mary Peter's Trust	620
Jeans for Genes	1,640
Macmillan Cancer Support	930
Children's Heartbeat Trust	2,315
Breast Cancer	2,000
Concern Worldwide	356
Quaker Service	1,027
Children's Cancer Unit	1,027
	<hr/>
	18,966

Capital Fee

Friends' School Lisburn is a Voluntary Grammar School and therefore charges a Capital Fee of £140 per annum in respect of each pupil enrolled within the limits set by the Department of Education for Northern Ireland. The money raised by the Capital Fee may be used only for capital building projects, equipment for new buildings and major renovation work and alterations.

Voluntary Contribution

It is not possible to offer the full range of activities presently available to pupils by relying solely on the resources provided by the Department of Education. The Board of Governors therefore asks parents to make a voluntary contribution of £275 per pupil per annum so that the School may continue to offer as broad a range of educational opportunities as possible. No pupil will be disadvantaged in relation to whether or not his/her parents have made such contributions.

Books and Stationery

All text books required by each pupil will be provided free of charge. The books remain the property of the School and it is expected that they will be kept in good condition and returned on demand. A charge will be made for books which have to be replaced through being lost, or by neglect, or if they are not returned, when required.

Each pupil will be provided free of charge with a reasonable amount of stationery each year. Additional stationery, if required, may be purchased privately.

Practical Subjects

The cost of materials for science is met by the school.

A materials charge of £10 per term is levied on pupils in Years 8, 9 and 10 as a contribution towards the cost of consumables for Art and Design, Home Economics and Technology.

Clothing

Parents are responsible for the provision of correct School uniform. Protective clothing and equipment required for practical subjects will be provided free of charge by the School. Parents are responsible for the provision of the correct clothing and equipment for Physical Education and Games.

Music

A charge will be made in respect of individual tuition in the playing of a musical instrument or singing lessons, when these are not provided by the Education Authority (South Eastern Region).

All examination fees connected with individual music tuition will be paid by parents. A charge will also be made for the hire of musical instruments owned by the School.

Damage to Property

When damage is done to School property through carelessness or misbehaviour, the School may charge up to the full cost of replacement or repair, the cost being borne by the parents of the pupils involved.

Public Examinations

No charge will be made for entering a pupil, for an approved public examination, if he/she has been prepared for that examination by the School. If this is not the case, the appropriate charges will be made.

The School will also pass on to the parent any charge which may arise as a result of a parent's request to have a pupil's examination results scrutinised.

A charge will be made in respect of pupils re-sitting modules at GCSE, AS and A level.

The Board of Governors

**Appointed by Ulster Quarterly Meeting
Of the Religious Society of Friends
(For the period February 2017 – February 2020)**

Michael Boyd (From March 2020)
John B Campton
Jeanette Chapman
Margrit E Grey
Peter G Lawson
Natalie Le Seelleur (To February 2020)
Rebecca Loader (From March 2020)
S D Latifa McCullagh
Philip A McDonagh
Aidan D Pearson
Daniel H Sinton (To February 2020)
William H Sinton

**Elected Parent Governors
(For the Period January 2018 – December 2021)**

Gillian Burns
David McEwen

**Elected Teacher Governors
(For the period January 2018 – December 2021)**

Gillian Clegg
Simon Patterson

**Appointed by the Department of Education
(For the period January 2018 – December 2021)**

Ann Armstrong
Karen Brown
Andrew Greer
Alan Woodside

Principal

Stephen R T Moore

Chairman

Philip A McDonagh

Vice Chairman

Aidan D Pearson

The School Bursar Thomas G Hendry
acted as Secretary to the Board of Governors.

Committees of the Board of Governors

FINANCE AND GENERAL PURPOSES

Chairman Philip A McDonagh
Michael Boyd (From March 2020)
Karen Brown
Jeanette Chapman
Andrew Greer
Stephen R T Moore
Aidan D Pearson
Daniel H Sinton (To February 2020)

AUDIT

Chairman Peter G Lawson (To February 2020)
Ann Armstrong
William H Sinton (Chairman from March 2020)

EDUCATION

Chairman Margrit E Grey
Gillian Burns
John B Campton
Natalie Le Seelleur (To February 2020)
Rebecca Loader (From March 2020)
Philip A McDonagh
Stephen R T Moore
Simon Patterson
Alan Woodside

DEVELOPMENT

Chairman Daniel H Sinton (To February 2020)
Gillian Clegg
Andrew Greer
Peter G Lawson (Chairman from March 2020)
Natalie Le Seelleur (To February 2020)
Philip A McDonagh (From March 2020)
David McEwen
Stephen R T Moore
Alan Woodside

SALARY AND PERSONNEL COMMITTEE

Chairman Aidan D Pearson
Ann Armstrong
Jeanette Chapman
Margrit E Grey
Stephen R T Moore
William H Sinton